

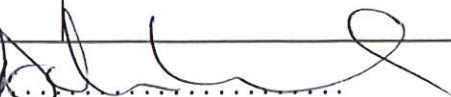
Streatley Parish Council Minutes Of Meeting

Location: Morrell Room, Streatley
Date: 14th September 2026
Start Time: 7.50pm

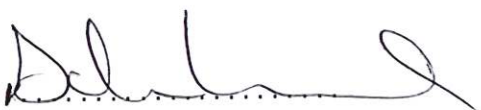
Councillors Present: Mr A Lockwood (Chair), Mr C Smith, Mr J Spring, Mr N Barnes,
 Mrs J Carrington, Mrs L Coyle (District Councillor)
In Attendance: Mrs G Smith (Interim Parish Clerk)

Nr	Subject	Actionee
26/102	Preliminaries	
a.	Quorum: Five Councillors were present, forming a quorum to enable the meeting.	
b.	Declarations of Interest All attending Councillors declared that they held no Personal, Disclosable, Pecuniary or other interests regarding items on the agenda, in accordance with the Council's Code of Conduct.	
26/103	Apologies for Absence	
a.	Mrs E Jhita, Mr M Davies	
26/104	Open Forum	
a.	Two members of the public were present, participating in the discussion regarding the management of Church Lane – Ref Appendix 4 Traffic & Highways Report.	
i.	Car parking proposals for Church Lane were raised to allow access by Thames Water tankers and attendees at St Marys church and The Morrell Rooms. Discussions will be held further with The Swan regarding staff car parking, smoking and litter. Signs are to be fixed to the HoSCT wall (with permission)	
ii.	It is anticipated that The Swan will be seeking advice again regarding adoption of their temporary car park as a permanent facility. A previous application was rejected in 2019 based on environmental grounds and a potential expansion of the designated development area.	
26/105	Minutes of Previous Meeting	
a.	Council resolved that the minutes of the meeting held on 13 th July 2026, having earlier been circulated, be agreed as the correct record of agreements, unless amended within the following meeting minutes and were signed by Councillor Lockwood. Updates are as included below.	
26/106	Council and Governance	
a.	An article regarding the new appointees of Chairman and Interim Clerk will be published in the September edition of the GGN.	AL

Signed



Nr	Subject	Actionee
b.	Councillors' profiles on SPC Website are to be updated to reflect recent changes.	AL/CS/ Clerk/NB
c.	With reference to the published 'Standing Orders', a summary of Councillor general duties will be published on the SPC website and forwarded to the GGN as an article.	AL
d.	Donation of a spare printer will be considered if available.	JC
e.	A search will be conducted for a laminator, possibly previously purchased	NB
f.	A budget of £100-150 has been approved for purchase of a printer should none be available as above.	Clerk
g.	SPC registered address: Currently varying addresses are registered with different organisations. The Morrell Rooms Chairman has offered accommodation of a single registered address at The Morrell Rooms however, this requires a registration with the Post Office. Further investigation to be conducted as to validity.	Clerk
h.	NOTE: the Clerk email address to be used is clerk@streatley.org . The new address parishclerk@streatleyparishcouncil.onmicrosoft.com is not to be used	
26/107	West Berkshire District Councillor Report - Ref. Appendix 1	
a.	No written report was received. All matters were addressed within the meeting minutes.	
b.	The Bull will be informed as to the arrangements to address intermittent overflowing bins.	LC
26/108	Recreation Ground Report	
a.	SPC Inspection Report - Ref. Appendix 2 The next report will be published in September 2026. None will be published for May, June, July, August 2026.	EJ
b.	RoSPA Inspection - Ref. Appendix 3 i. All M&C listed 'Groundsman' scope is considered to be completed other than the need for additional bark to be sourced and spread. ii. All S Napper listed 'Handyman' work scope is considered to be completed. The invoice is to be checked against the initial estimate submitted. iii. A quote will be sourced for jet washing the play park equipment, potentially in Spring 2027. iv. A quote has been submitted £1,500 for 150mm depth and £3,000 for 300mm plus VAT. Clarification has been sought as to full cost to include manhours, excavation and disposal of existing material for 300mm bark replacement.	Clerk Clerk Clerk
c.	Cobra See-Saw – Spindle Bearing Repair The retro roster box has welded in place and the seesaw made operational. One replacement bolt will be purchased.	CS
d.	Bins No issues reported	



Nr	Subject	Actionee
e.	The Balloon Club has been expedited to provide safety certificates prior to further Night Glow events.	Clerk
f.	The football and fitness club users of the Recreation Ground will be reminded that car parking is not allowed in the access road to Cleeve Court	Clerk
26/109	Traffic and Highways Report - Ref. Appendix 4	
a.	No issues were raised against the report	LC
b.	Note current information is that Streatley Hill will be closed for up to 7 days whilst WBC Highways replace a collapsed storm water drain adjacent The Bull.	
c.	WBC are requested to keep SPC informed as to emergency and planned road closures for information distribution locally.	
26/110	Planning Report - Ref. Appendix 5	
	No issues were raised against the report	
a.	Other planning (and licensing) matters	
i.	The conversion of 2, Helidon Cottage frontage into parking space, with WBC installed dropped kerbs, against Planning approval has been lodged with WBC and a response awaited.	CS
26/111	Parish Plan and Village Design Statement	
a.	Progress to date:	AL/PPG
i.	A draft questionnaire has been circulated within the Steering Group for comments. A revised steering group meeting in October is to determine the questionnaire final content prior to issue.	
ii.	West Berks has launched its Scoping Consultation. The Parish Design statement is to be addressed next year.	
26/112	Financial Report - Ref. Appendix 6	
	No issues were raised against the report	
a.	Agreement for Payment of Invoices Received by Council	
i.	All invoices listed in the Financial Report Appendix, were approved either as paid or for payment unless indicated as pending clarification.	Clerk
ii.	Paper copies of invoices were signed at the meeting.	
b.	Agreement for Payment of Councillor Expenses Reimbursement	
i.	All expenses listed in the Financial Report Appendix, were approved for payment	Clerk
c.	Receipt of Payments to SPC	
i.	Fitness club and bank interest	
d.	Other Finance Matters	

Nr	Subject	Actionee
i.	Council approved the 31 th July and 31 st August 2026 bank reconciliation statements (previously made available and saved on OneDrive shared folders)	
ii.	Councillors acknowledged the Interim clerk's monthly salary payment for August 2026, including the NALC rate adjustment for 2026-27.	
iii.	Councillors approved the Clerks' current monthly payment to be paid at the end of the month.	
iv.	Final salary payment was made to the outgoing clerk and a completed P45 was raised and provided.	Closed
v.	HMRC VAT reclaim 2025-26 Q4 was received.	Closed
vi.	HMRC VAT reclaim for the 1 st Qtr 2026-27 was received	Closed
vii.	Council approved payment against Wicksteed quote of £10.03 for RoSPA Audit	CS
viii.	'Handyman' items – play equipment replacement caps and bolt Items yet to be supplied.	CS
ix.	Payment, for High Street gate welding was paid and an email receipt was received.	Closed
x.	Council has agreed to adopt 'Scribe' accounting software in September 26 to comply with Government regulations for Parish councils with precept exceeding £30k following April 2027. Existing and new systems will be managed in parallel until confidence is gained in the new system.	CS/NB
26/113	Website/IT Report	
a.	Ref. Appendix 7: Local Gov Practice Guide Assertion 10 - Digital and Data Compliance action list is to be addressed.	NB/Clerk
b.	Ref. Appendix 8: Item 6 in the Assertion 10 action list, concerning information transparency, is to be addressed.	NB/Clerk
c.	Ref. Appendix 9: One remaining item from the Internal Audit action list concerns the revised website format as also listed in Appendix 8..	NB
d.	Norton or McAfee anti-virus for installation on Clerks' laptop will not be purchased on the basis that Microsoft Defender (part of Microsoft Windows) is an acceptable defence.	Closed
e.	New website format is to be designed, tested, approved and made available for council comment, (target end September 2026).	NB
f.	The SPC Clerk and Chairman are to be provided access to upload and change content on the SPC website.	NB
g.	The selected new domain name of " Streatley-Berks.gov.uk " will be registered.	NB
h.	An Archived folder is to be formed to check all files on the old OneDrive have successfully transferred onto the new Business Onedrive.	NB

Nr	Subject	Actionee
i.	Council approved the sourcing of an IT consultant to address outstanding issues as necessary.	NB
26/114	External Reports	
a.	Heart of Streatley Charitable Trust Cost of wall repair is still to be developed pending any funding initiatives.	NB
b.	Allotment Society No report has been received this month	EJ
c. i.	Neighbourhood Action Group All issues were reported from outside Streatley. There were low level anti-social and criminal damage issues reported.	JS
ii.	The NAG meetings are convened in Purley, not the Morrell Room as stated in the July meeting minutes.	
d. i.	St Mary's Church Advertising, for a new Treasurer for the Friends of St. Marys, has been posted.	
ii.	Friends of St Marys are addressing issues with the TSB regarding transfer of trustee names.	JS
26/115	Correspondence (not dealt with elsewhere)	
a.	11/7/26 Dangerous traffic issues due to recent running race High Street refreshment station. The organisers are to be contacted for better coordination in future. The matter will be raised at the NAG meeting and directly to WBC regarding consultation for a road event permit.	JS
b.	A cycle hill climb event was unofficially held on Streatley Hill last weekend. Pedestrians and photographers adjacent the road added to the formation of a traffic situation which was considered dangerous. Organisers are to be traced to ascertain whether they needed a road event permit for the event.	Clerk
26/116	Items Raised by Councillors	
a.	With reference to the published 'Standing Orders', a summary of Councillor general duties will be published on the SPC website and forwarded to the GGN as an article.	AL/NB
b.	Proposed provision of Remembrance Day 'Tommy Silhouettes,' £350/pair: the item was considered as not favourable by all parishioners.	Closed
c.	A wreath is to be ordered for Remembrance Day service.	Clerk
d.	Crossroads Christmas lights: opinions of crossroad residents are to be solicited.	JC
e.	Proposed provision of ornamental street bollards for siting outside of the school entrance, at £600 each: Informal discussions will be held with the school.	AL
f.	Youth Hostel Sale: No further information released at present.	
g.	A quote for testing the Flood pumps will be sourced.	Clerk

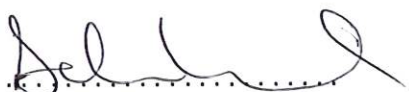
Nr	Subject	Actionee
h.	Surface water flow in Rectory Road, adjacent the equestrian centre, is to be reported to Thames Water and WBC via the two website 'Report a Problem' pages if considered an issue to be addressed.	
26/117	Open Forum	
a.	No members of the public raised any further issues.	
26/118	Future Meetings	
	The next meeting will take place on Monday 12th October 2026 in the Morrell Room at 7:50pm. Future meetings: 2nd Monday of each month except August when no meeting is convened. The meeting closed at 22.30 hrs	

Members of the public present:

Paul Evans – Chairman, Morrell Rooms

John Rogers – St Marys' Church Warden

Signed:

A handwritten signature in black ink, appearing to be 'D. Evans', written over a dotted line.

Appendix 1**Report of the West Berkshire Councillor for August 2026**

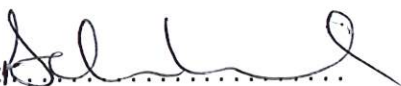
No written report was received.

The proposed formation of a 'Ridgeway' administration area has been placed on hold, pending Government legal consultation arising as a result of challenges to new administration areas in other parts of the country.

WBC report that the Churn Lodge application remains on hold pending a potential further judicial review.

'Mend The Gap' – discussions are now ongoing as to the allocation of the remaining funds such that the overall fund arrangement will be closed.

All other issues were addressed in the meeting as minuted.

Signed: 

Appendix 2

Recreation Ground Report

No written report was received.

Refer to RoSPA compliance report in Appendix 3 and updates within minutes

Signed: 

Appendix 3
SPC APRIL '26 RoSPA INSPECTION ACTION LIST – PROPOSED FOR ADOPTION

Nr	Pg	Equipment	Action	Proposal / Status	Target
1	A1	Gates into play area	Cut off and file down hinge projecting bolt thread to remove sharp edges or use the correct length of bolt.	Completed by S Napper August 2026	Closed
2	A2	Play area fence posts	Posts are decaying. Replace accordingly	Replaced 01/06/26	Closed
3	A3	Play area fence posts	Reset 2Nr newly added posts which are loose in ground	Reset 01/06/26	Closed
4	P1	Talk Tubes	Secure lower ground surface and ensure minimum depths are maintained. Weeds to be pulled, trimmed or killed	M&C completed 12/08/26	Closed
5	P2	Round net / infant swing	Replace the circular net with support ring	Contacted Wicksteed for price	
6	P2	Round net / infant swing	Check for cracks where the side frames meet the vertical support. Contact Wicksteed if cracks are found	SPC - inspection	
7	P3	Round net / infant swing	A secondary support device is required to prevent collapse in the event of supporting component failure Refer to manufacturer for comment	????	
8	P4	Round net / infant swing	Exposed metal rope core for net (close if item 5 actioned)	Adopt item 5 and close item 8	
9	P7	Rocker - Dog	Replace plastic cap on end of hand grip (RH side)	Contacted Wicksteed for price	
10	P8/9	Rocker - Seesaw	Tighten rocker spring bolts – check top and bottom of spring and ensure spring if firmly connected at base	Completed by S Napper August 2026	Closed
11	P8	Rocker - Seesaw	Check if rust is posing a structural problem for the spring	SPC inspection	
12	P11	Rocker - Seesaw	Replace 1Nr missing blue plastic cap to side bolt	Contacted Wicksteed for price	

Signed:



Nr	Pg	Equipment	Action	Proposal / Status	Target
13	P12	Slide - Cabin	Consider: 1. full replacement OR 2. jet washing & 3. replacement of rotted posts and planks	Full replacement is considered to not be required Rotted items replaced August 2026 Jet washing to be considered for Spring 2027	Spring 27
14	P18	New Seesaw	Check and tighten all connecting bolts	Completed by S Napper August 2026	Closed
15	P19	Fitness – Horizontal Ladder	Worn ground surface - replace surface with rubber matting	Completed by S Napper September 2026	Closed
16	P20	Fitness – Horizontal Ladder	Replace 2Nr bolt cap at top of one green post	Contacted Wicksteed for price	
17	P22	Agility Trail	Replace rotted support post below low level balance beam south end	Completed by S Napper August 2026	Closed
18	P23	Agility Trail	North side rope walkway – monitor lowest rope for exposed metal strands and repair / replace rope if fraying occurs	SPC inspection	
19	P26	Fitness – Facing Seat Rowing	Trim back adjacent vegetation and clean equipment (bird droppings)	M&C completed 12/08/26	Closed
20	P29	Fitness – Air Walker/Surfer	Check bearings for wear – noise? Seek repairs if problematic	SPC inspection	
21	P30	Fitness – Air Walker/Surfer	Consider re-painting – especially top of fawn-coloured positions where wate collects and rust is forming	SPC inspection	
22	P30	Fitness – Air Walker/Surfer	Clean equipment (bird droppings)	M&C completed 12/08/26	Closed
23	P31	Rocker - Round	Damaged spring cover at base - replace	Completed by S Napper August 2026	Closed
24	P33	4 Set swings	Check shackle bolts, bushes and pins for wear and replace as necessary	SPC inspection	

Signed 

Nr	Pg	Equipment	Action	Proposal / Status	Target
25	P34	4 Set swings	Worn ground surface – Re-fix rubber matting	Works in progress	Closed
26	P37	Cobra Seesaw	Replace	PO placed with Wicksteed for new roster box Contract placed with Mike Metals to weld in place new roster box	Closed
27	P38	MUGA – Back Mesh fencing	A clearly visible sign must be fitted to all sports related equipment with at least the following: a) equipment is not intended for children less than 36 months b) Do not climb on the framework or nets c) Do not hang on the ring d) Do not wear rings or other jewellery as these can get caught and cause injury e) name and telephone number of site owner f) number to call in case of accident	SPC – purchase sign and fit?	
28	P40/1	MUGA – Back Mesh fencing	a) Refix loose mesh panels b) Straighten bent panels c) Replace missing fixing bolts d) Paint as necessary – or jet wash if sufficient	Completed by S Napper August 2026	Closed
29	P40	MUGA - Surface	Jet wash	Completed May 26	Closed
30	All	Ground surface - General	Rake ground bark to ensure minimum depth (300mm?)	Raked by M&C but additional bark to be quoted	
31	All	Ground surface - General	Remove wood slivers >30mm from surrounding bark surface	Contacted Groundsman (M&C?)	

Signed: 

Appendix 4 Highways and Traffic Report

Streatley Hill Speed Limit

- The public consultation outcome was in support for the proposed reduction and the Principal Engineer for Traffic & Road Safety at WBC has submitted the request for a permanent change of the speed limit from national to 40mph on Streatley Hill. I am advised that the legal process to get this adjustment made and the limit in place should hopefully be done by the end of this year (2026).

Weight / HGV restriction, B4009 crossroads and Streatley Hill

- Nothing further to report at this time.

HGV / Weight watch initiative

- Following our trial truck watch, WBC have now taken the owners of two vehicles we reported to court for breach of local weight limits. Streatley Parish Council are named as the reporting organisation providing the legal witness statements and photographic evidence for the court proceedings.
- This is the final proof that a local HGV weight watch scheme does work and we need to formalise a group of volunteers (similar to Community Speedwatch) to get this initiative happening on an ongoing basis. Hopefully Cllr Jane Carington can look at this after the summer break?

New SID / VAS signs (Members Bid)

- The new signs were scheduled to be installed on July 28th however this did not happen because we understand that the traffic management equipment did arrive to support the works.
- Following the summer break we have been advised that the installations are now scheduled for Thursday 24th September, and that all three will likely be installed at the same time (e.g. Wallingford Road as well as Reading Road & Wantage Road)
- As previously advised, all three signs will initially be set up in test mode (non-illuminated) to allow WBC to collect data during the testing phase of approximately 1 week. After a short evaluation to assess compliance (pre / post install) WBC will then hand over remote access to the Parish Council at the beginning of November, allowing us to continue reviewing the speed data.

Parking in Church Lane

- The issues of vehicles parking in Church Lane blocking access for Thames Water Tankers and others came to a hiatus over the summer months, due to a combination of staff from the Swan, local high street residents & Swan Customers parking the full length of the lane.
- Unfortunately, it would appear that the sign with the road name on it which we previously requested lent an appearance that Church Lane is public highway, whereas it is actually a private lane but also a Byway with all of the regulations which ensue.
- The traffic cones we previously provided have had some impact but are not a permanent solution.
- Following community discussions led by ourselves between WBC Rights of Way, The Church, The Morrell Room and the Heart of Streatley Trust, it has been agreed to post No Parking signs along Church Lane with an exception for Church & Morrell Room users. These signs are now in production and should be installed by the mid this month. The intention being that if anyone parking

for either the Church or Morrell Room can be easily contacted to move their vehicle should a tanker or emergency vehicle need to get through

- The requested road name sign along with a 'cul de sac' symbol has been installed by WBC at the entrance to Church Lane
- I recommend that the Clerk now writes back to Thames Water to update them on the actions the community has taken to mitigate their Tanker access issues

Recreation Ground Parking

- On September 5th we received email concerns from residents of Cleeve Court following the first day of football practice on the rec where parents has parked cars extensively down the drive. This had effectively partially blocked access should a large vehicle or an emergency vehicle need to get through. We have been politely asked if we could remind anyone who books the rec not to park down the side of the driveway to Cleeve Court.

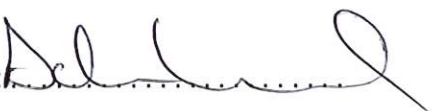
Current/ Impending Road works and closure (if known)

- The emergency ½ day road closure of the B4009 from the cross roads to the Coombe last Friday 11th to investigate the drainage issues causing the flooding at the Bull has drawn criticism and anger from some local residents. These were done as an emergency although WBC should have none-the-less notified SPC.
- The investigation revealed that the main surface water drain / culvert under the road has collapsed adjacent to the Bull causing surface water to flood through into the cellar at the Bull. This will require immediate emergency repairs involving a further road closure which at the time of writing are due to start 15/09/26 lasting for up to 7 days. This is subject to confirmation but will doubtless create an outcry despite being totally necessary.
- I suggest that the Clerk writes to the relevant officer within WB Highways requesting that SPC be kept informed in a timely manner of planned works (emergency or not) in future.
- Following a summer of 'pop up' roadworks not to mention the closure of the A329 at Cholsey for nearly 5 weeks causing local Wallingford bound traffic to divert via the High Street, things seem to be quietening down.
- A choreography award should be given the Highways Team who re-surfaced 1.5 miles of Reading Road in mid July during 5 night closures between 7.00pm and 5.00am each night. The sheer coordination between multiple vehicles digging up road surface, laying new, white lining and repairing around drains was fascinating to watch. And every morning the traffic was flowing as usual.
- Short term carriageway repairs are scheduled in both the Wantage Road and Reading Road within Streatley on 24th September for 1 day only with Traffic Light control.
- Similarly carriageway repairs are due for 1 day only in Wallingford Road on 17th September.

Enerveo, Streetlamp Works - High St P2, Streatley Hill P3 and Wallingford Rd P3

- Cllr Smith's email of 10/08/26 to Enerveo detailing the outstanding works / repairs needed on the above streetlights remains to date unanswered despite a chasing email from the Clerk on 26/08/26.

AWL 14/09/26

Signed: 

Appendix 5

Planning Applications / Decisions 8th June – 1st September 2026

New Applications

26/01230/TPW - The Swan At Streatley High Street Streatley Reading RG8 9HR
Oak: located within rear main car park of The Swan at Streatley. Detailed and bespoke reduction in height and spread due to decay
Application Validated: Mon 08 Jun 2026 Consultation Date: **Not Stated**

26/01511/CERTP, Sunfield Townsend Road Streatley Reading RG8 9LH
Erect a single-storey extension to accommodate relocated kitchen. Demolish lean-to store and workshop and erect single storey extension over its footprint to accommodate a guest bedroom/ study.
Application Validated: Wed 15 Jul 2026 Consultation: Wed 05 Aug 2026
SPC : No Objection was lodged Status: **Awaiting decision**

26/01564/HOUSE, 5 The Bull Meadow Streatley Reading RG8 9QD
Replacement pitched roof to all single storey elements, the addition of 5 new roof lights, changing doors to the rear elevation and internal layout alterations.
Application Validated: Thu 16 Jul 2026 Consultation: Wed 11 Aug 2026
SPC : No Objection Status: **Awaiting decision**

26/01777/HOUSE - High View, Wantage Road, Streatley, Reading, RG8 9LD
Demolition of existing rear extensions, replacement with a new single storey extension and adjacent car port. Works to rear garden.
SPC : **No Objection was lodged 31/08/26** Status: **Consultation 15/09/26**

26/01798/TPC White Hart House 4 White Hart Yard High Street Streatley Reading RG8 9JE
Remove a 6 metre high multi-stemmed Hazel tree
Application Validated: Thu 13 Aug 2026 Status: **No Consultation sought**

26/01811/TPW - Land Adjacent To Garden Cottage
Streatley, Reading.
"G1 - Group of Dead Ash saplings fell. Reason because they are dead.
G2 - Ash sapling fell, Field Maple clear BT line by 0.5m. Reason interfering with BT line.
T1 - Hazel coppice at 0.5m. Reason growing too close to listed wall.
T2 - Field Maple pollard at 1.5m. Reason growing too close to listed wall."
Application Validated: Thu 21 Aug 2026 Status: **No Consultation sought**

WBC Decisions

26/00993/TPC White Hart House, 4 White Hart Yard, High Street, Streatley, Reading, RG8 9JE
Yew: Fell
Application Validated: Thu 21 Aug 2026 Status: **No Consultation sought**

26/01063/HOUSE Pensylva The Coombe Streatley Reading RG8 9QL - Alterations and first floor extension to existing bungalow and associated works.
Status: **Approved**

26/01096/HOUSE Yarnton House, High Street, Streatley, Reading, RG8 9HY.
Replacement of existing timber windows and external doors on the main dwelling (Yarnton House) and its associated residential annexe (Yarnton Garden Cottage), both within the Conservation Area.
Received 21/5/26 Consultation 17/6/26
SPC did not object but highlight the installation of double-glazed panels to the Conservation Officer consideration Status: **Considered lawful**

26/01189/COND - Long Close Aldworth Road Streatley Reading RG8 9RB
Approval of Details Reserved by Condition 16 (Lighting strategy) of planning permission 23/01390/FUL
Application Validated: Thu 04 Jun 2026 Decision: **Approval**

Decision Date: Thu 09 Jul 2026

26/01212/5DAY - Cleeve Court Streatley Reading

Tree T16 - canopy reduction by removing 4 - 5 Metres to reduce end-weight loading

Application Validated: Thu 04 Jun 2026

Decision: **Approval**

SPC raised no objection

26/01668/TPO Coach House High Street Streatley T1 - Birch: Reduce by approx 3m a finished height of 4m, T2 - Birch: Reduce height by 3m to finish at 5m , T3 - Persian Ironwood: Reduce height by 3m to finish at 10m high

Status: **Considered lawful****25/02071/FUL: Land at Golden Hill Reading Road Streatley Reading**

Application Formation of a new access onto a classified road – Approval of details reserved by condition 5 'bng' of approved application

Status: **Approved****WBC Decisions Pending**

25/02375/FUL Churn Lodge, Wantage Road, Streatley, RG8 9LA. Proposed new dwelling including new landscaping and parking.

Received Tue 14 Oct 2025

Consultation Wed 12 Nov 2025

Called in – Decision awaited

26/00489/FUL Kiddington House, Aldworth Road, Streatley, RG8 9RE. Partial resurfacing of an access track between the B4009 and Kiddington House.

Received Mon 02 Mar 2026

Consultation Thu 23 Apr 2026 **Decision awaited**

SPC did not object

26/01105/FULMAJ - Land West Of Woods Farm Stables Streatley Reading

Change of use for creation of a dog walking area with alterations to existing gate and formation of 1 parking space

Application Validated: Thu 04 Jun 2026

Consultation Date: 23/07/26

SPC raised no objectionStatus: **Awaiting decision**Signed: 

Appendix 6**Financial Report****July and August 2026****1. Payments made between meetings**

a.	Amy Biggs	Final salary	£2,300.55
b.	Parish Online	Subscription	£54.00
c.	Tactical Facilities Management Ltd	Bins, July 26	£167.81
d.	M&C Landscapes	Grass cutting July 26	£138.00
e.	Lloyds	Bank Fee	£4.25
f.	SSE Energy Solutions	Electricity July 26	£162.29
g.	M&C Landscapes	RoSPA scope	£540.00
h.	Steve Napper	RoSPA Mat provision	£899.85
i.	Gillian Smith	Salary July 26	£684.42
j.	Steve Napper	RoSPA Misc Scope	£739.24
k.	Bobbys' Welding	High St Gate welding	£150 paid in June 26

2. Invoices received for payment approval

a.	M&C Landscapes	August grass cutting	£138.00
b.	Tactical Facilities Management Ltd	August bin emptying	£167.81

3. Standing Orders / Direct Debits for payment

a.	Lloyds Bank	Account management fee	£4.25
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4. Invoices received pending clarification

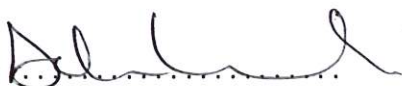
a.	S Napper	Final Rec Gnd RoSPA scope	£1,434.00
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5. Councillor Expenses to be reimbursed

a.	A Lockwood	Traffic cones	£83.99
b.	Clerk	Stationary	£10.58
c.	N Barnes	Microsoft 365 Business account	£119.52

6. Receipt of Payments to SPC

a.	Bank interest	Business & Torchlight Accounts	£19.31
b.	Fitness club	Rec Gnd rental	£80.00



Appendix 7
LPGP Assertion 10 Data / Cyber Protection

Item Nr	Compliance Area	Requirement	Status	Actionee	Evidence/Notes
1	Email Management	Confirm an SPC-owned email account is in use (e.g. clerk@streatley.org)	Closed	NB	The Clerk and all councillors have a @streatley.org email address.
2	Email Management	Confirm SPC domain is owned by the authority	Open	NB	Although @streatley.org is owned by the council, unlike .gov.uk, anyone can register a .org domain, making it less secure and harder for the public to verify authenticity. Currently adoption of .gov.uk is not mandatory however, the 2025/26 Annual Governance and Accountability Return (AGAR) reinforces that while some older domains might still be used, the push is strongly towards .gov.uk for security and professionalism. 13-04-26 - SPC change required before April 2027
3	Website Compliance	Confirm SPC website meets legal requirements	Open	Check	Accept as compliant when action list items 4, 5, 6, 7, and 8 below are completed. Close as actions tracked against individual items
4	Website Compliance	Adherence to Web Content Accessibility Guidelines (WCAG) 2.2 AA standards to be verified	Open	NB	"accessibility requirement" means the requirement to make a website or mobile application accessible by making it perceivable, operable, understandable and robust; See guidance Notes on OneDrive Government website guidance: Web Content Accessibility Guidelines (WCAG) - DWP Accessibility Manual 13-04-26 - Streatley website provider to confirm that the website template provided meets WCAG 2.2 AA
5	Website Compliance	Accessibility statement published and reviewed	Open	NB	"accessibility statement" means a detailed, comprehensive and clear statement produced by a public sector body on the

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Item Nr	Compliance Area	Requirement	Status	Actionee	Evidence/Notes
		regularly. This must include contact, limitations, and alternatives			compliance of its website or mobile application with these Regulations. * Accessibility statement to be generated by website provider. * Review statement for compliance. * Issue accessibility statement for by SPC. 13-04-26 – To be completed
6	Transparency & Freedom of Information (FOI)	Is the Information Commission Office (ICO) 'Model Publication Scheme' adopted, and documents published	Open	See Transparency Report	A 'Model Publication Scheme' is to be developed Example: Transparency and Freedom of Information - Harberton Parish Council Check SPC complies in the required manner on the SPC website 13-04-26 – To be completed 04-08-26 – Transparency table reviewed and actions listed for separate tracking
7	Transparency & FOI	Confirm Local Government Transparency Code is followed As turnover > £25k)	Open	Clerk	The Local Government Transparency Code is to be reviewed to ensure that all the documentation listed in the code is displayed on the SPC website. NALC Reference: Transparency code Note –NALC requirements are stipulated for councils of turnover >£200k and for <£25k but councils with turnover between £25-£200k are simply 'urged' to follow the TO<£25k code 13-04-26 – Reviewed and actions included in Transparency table and Internal Audit submissions
8	Data Protection	GDPR and DPA 2018 compliance confirmed	Open	Check	Analyse code to verify SPC actions meet these requirements – notably action list items 9, 10, 11, and 12 below. Close as actions tracked against individual items
9	Data Protection	Conduct a 'data audit' regarding records, lawful basis and retention	Open	Clerk	Schedule a Data Audit annually 13-04-26 – To be completed The 'Freedom of Information' policy – concerning Data Protection and Retention Policy is published

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Item Nr	Compliance Area	Requirement	Status	Actionee	Evidence/Notes
10	Data Protection	Protection Policy implemented	Closed	N/A	The 'Freedom of Information' policy – concerning Data Protection and Retention is in place.
11	Data Protection	Staff and Councillor training requirements to be determined	Open	All	Consideration to be given as to whether Clerk and Councillors need to attend a 'Digital and Data Compliance' training session delivered by HALC. Check whether such training must be attended once per election term. 22-03-26 – GDPR training performed by CS, AL, NB, JC & Clerk 13-04-26 - Certificates yet to be saved by MD & EJ 30-04-26 – All certificates saved
12	Data Protection	Confirm technical and organisational measures are in place to secure data	Open	NB	Data is securely backed up to cloud storage – last backup from one drive on 10-08-26 Anti-virus and anti-malware software is installed on council machines. – Windows Defender , as part of Microsoft Office suite, installed on Clerk laptop considered suitable level of protection Secure disposal of documentation is required. - Shredded if not in store Issued IT policy adopted Paper documentation stored in lockable filing cabinet or in a locked office/cupboard. - In Morrell Room locked store Data protection training is to be completed by all. 22-03-26 – GDPR training performed by CS, AL, NB, JC & Clerk 13-04-26 - Certificates yet to be saved by MD & EJ 30-04-26 – All Councillors trained and certificates saved Data audit to be adopted and regularly reviewed.
13	IT Policy	Publish an IT Policy to cover use of SPC and personal devices, and mandate the use of SPC-owned email accounts	Closed	NB	Reference the Model IT Policy, provided by the Smaller Authorities Proper Practices Panel (SAPP) as an example Guidance for policy topics: IT Policy no longer optional for Smaller Authorities in 2025 - Parish Council Websites 22/03/26 - IT Policy published 17 Feb 26 by CS

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Item Nr	Compliance Area	Requirement	Status	Actionee	Evidence/Notes
14	Internal Oversight	Internal auditor to review transparency and data compliance	Open	Clerk	Provide documentary evidence to the Internal Auditor for review, based on the Practitioners' Guide, regarding transparency and data compliance and gain compliance confirmation on the AGAR. 13-04-26 – Transparency table completed with actions (see 6 above). Documentation to be submitted upon request

Signed:



Appendix 8 Transparency Report (Assertion 10 Item 6) action list

Info. Class	SPC Published Information	Available Formats		
		Web site	Email from Clerk	Paper from Clerk
1	Organisational information, structures, locations and contacts) - current information only			
1.1	Organisation structure and profiles - Clerk : Replace Amy Biggs with Gill Smith - Chairman : Replace Colin Smith with Adrian Lockwood - Councillors : Delete Mark Davis and update / revalidate all others	X	✓	✓
1.2	Contact details for Parish Clerk and Council members	✓	✓	✓
2	Financial information regarding projected and actual income and expenditure, procurement, contracts and financial audit – (current and previous financial year as a minimum)			
2.1.1	Annual Governance and Accountability Return Form 3: Current Year 2025/26: - Annual Internal Auditors Report (p3) - Section 1: Annual Governance Statement (p4) - Section 2: Accounting Statements (p5) - End of year bank reconciliation - Explanation of variances and external auditors separate report) - 2026 Notice of Period of exercise of public rights	✓	✓	✓

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Info. Class	SPC Published Information	Available Formats		
		Web site	Email from Clerk	Paper from Clerk
2.1.2	Annual Governance and Accountability Return Form 3: Previous 4Nr Financial Years: 2024/25 2023/24 2022/23 2021/22 - As above documents plus - External Auditor report and certificate (p6) - Notice of Conclusion of Audit	✓	✓	✓
2.2	Agreed Financial Year Budgets: 2026/27 2025/26 2024/25 2023/24 2022/23	✓	✓	✓
2.3	Precept 2026 applications : Upload all to website 2026/27 2025/26 2024/25 2023/24 2022/23 2021/22	✗ NB	✓	✓
2.5	Grants given and received: 2026/27 2025/26 2024/25	✗ NB	✓	✓

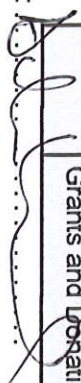
Signed: 

Info. Class	SPC Published Information	Available Formats		
		Web site	Email from Clerk	Paper from Clerk
	2023/24 : Upload all to website 2022/23 : Upload all to website 2021/22 : Upload all to website			
2.4	Financial Standing Orders and Regulations	✓	✓	✓
3	Strategies and plans, performance indicators, audit reports, inspections and reviews Current and previous year as a minimum			
3.1	Parish Plan 2006 Published Plan 2016 Update 2026 Revision – under development 2026 – due 2026 latest, not yet published	X PPG	✓	✓
3.2	Design Statement 2006 Published Plan 2016 Update – Not performed 2026 Revision – under development 2026 following Parish Plan Update – due 2026 latest, not yet published	X PPG	✓	✓
4	Decision making processes and records of decisions - current and previous 4 years			
4.1	Timetable of meetings 2025-26 (last item in every monthly meeting minutes published) - Council and any committee/sub-committee meetings and parish meetings	✓	✓	✓
4.2	Agendas of meetings	✓	✓	✓
4.3	Minutes of meetings (excluding information properly regarded as private to the meeting) - Upload onto website five years of meeting minutes	X NB	✓	✓

Signed:



Info. Class	SPC Published Information	Available Formats		
		Web site	Email from Clerk	Paper from Clerk
4.4	Reports presented to council meetings (excluding information properly regarded as private to the meeting) - Attached to meeting minutes	X	✓	✓
4.4.1	• West Berkshire District Councillor – Meeting Minutes Appx 1	X	✓	✓
4.4.2	• Recreation Ground Inspection – Meeting Minutes Appx 2	X	✓	✓
4.4.3	• Assertion 10 Action Progress – Meeting Minutes Appx 3	X	✓	✓
4.4.4	• Internal Audit Action List Progress – Meeting Minutes Appx 4	X	✓	✓
4.4.5	• RoSPA Audit Action List – Meeting Minutes Appx 5	X	✓	✓
5	Policies and procedures - current written protocols, policies and procedures for delivering our services and responsibilities)			
5.1	Policies and Procedures: Biodiversity Business Continuity Code of Conduct Crime and Disorder Data Retention Equal Opportunities Financial Accountability Financial Reserves Emergency Flood Response Freedom of Information GDPR Complaints Procedure Grants and Donations			

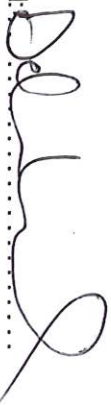
Signed: 

Info. Class	SPC Published Information	Available Formats		
		Web site	Email from Clerk	Paper from Clerk
	Lone Worker Petitions Playground management Standing Orders Vexatious Complaints IT			
5.3	Data protection policies (GDPR) IT Policy GDPR Complaints Policy	✓	✓	✓
5.4	Schedule of charges for the provision of information - Refer to sections 7-9 of the Freedom of Information policy, available from the SPC website	✓	✓	✓
6	Lists and Registers (currently maintained lists and registers only)	✓	✓	✓
6.1	Publicly available register or lists - Electoral Roll (Note: contains personal details not for distribution)	N/A	N/A	N/A
6.2	Assets register	✓	✓	✓
6.3	Disclosure log - No requests logged	N/A	N/A	N/A
6.4	Register of members' interests, held by the Parish Council:			
	Colin Smith On Onedrive 2026 On Website 2020 To be replaced	✗	✗	✗

Signed:



Info. Class	SPC Published Information		Available Formats		
			Web site	Email from Clerk	Paper from Clerk
	Adrian Lockwood Jeremy Spring Nick Barnes Mark Davis Emma Jhita Jane Carrington	2024 2025 2025 2025 2024 2025	2024 2014 To be replaced 2014 To be replaced 2022 To be replaced 2024 Defective link – Repair link		
7	Information about the services offered, e.g. leaflets, guidance and newsletters produced for the public and businesses (current information only)				
7.1	No publications issued other than articles in the Goring Gap News and The Genie		N/A	N/A	N/A
8	Additional Relevant Information				
8.1	Nothing specifically		N/A	N/A	N/A

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Appendix 9 Internal Audit action list

Action Nr	Pg	Para	Issue Raised	SPC Action Status	Actionee	Target Date
1	6	2	Financial Regulations were adopted in 2024 but not re-adopted in 2025	Re-adopted Financial Regulations in Jun 26 meeting for 2026-27	CS	Complete
2	6	2	Standing Orders were adopted in 2024 but not re-adopted in 2025	Re-adopted Standing Orders in Jun 26 meeting for 2026-27	CS	Complete
3	7	1	Risk management arrangements were not reviewed	Reviewed in Jun 26 meeting for 2026-27	CS	Complete
4	7	R1	No Social Media and Electronic Communications Policy in place	Included within IT Policy	N/A	Complete
5	14	R2	'COVID' Reserve fund should be returned to the General Reserves fund	Returned to General Reserve as agreed in council meeting 11/05/26	CS	Complete
6	18	R3	The Clerk/RFO remuneration should be reviewed with any payment shortfall made in the next available payroll	- Review 2025-26 Clerk/RFO remuneration - Agreed payment adjustment of £922.88 in 13th July 26 meeting	Clerk	Complete
7	18	R4	The Clerk/RFO should advise Council Members of the Nationally Agreed Pay award as soon as possible upon receipt of advice from NALC	13 th July 2026 - Advised Council Members that a pay award for 2026-27 has been proposed but unions have rejected. Negotiations are ongoing	Clerk	Complete
8	19	R5	The Clerk/RFO and Members should review this situation expediently and if Employers NI contributions for the 2025-26 financial year have not been remitted to HMRC, this should be undertaken immediately.	- Clerk to highlight validity of any Employers NI payments necessary for 2025-26 and 2026-27 14/09/26 – Nil considered valid - Nil NIC for 2024-5 and 2026-7 due to salary below secondary threshold for the year. £649.13 calculated as payable for 2025-6 14/09/26 – Nil considered valid - Pay any Employers NI shortfall to HMRC. None due.	Clerk	July 26
10	25	R6	The councils official website must be redeveloped to comply with current Accessibility Legislation, as amended from time to time, and maintain full compliance. 35Nr non-compliances are noted against WCAG 2.2AA as from 2023.	Review and amend SPC website to suit – Note detailed actions are as itemised in the LGPG Assertion 10 compliance action list.	NB	Sept 26

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