Streatley Parish Council
Minutes Of Meeting

Location: **Morrell Room, Streatley**
Date: **10th November 2025**
Start Time: **7.50pm**

Councillors Present: Councillor Smith, Mr A Lockwood, Mr N Barnes, Mr J Spring, Mr M Davis, Mrs E Jhita

In Attendance: Mrs A Crowson (Formerly Biggs) Parish Clerk

Nr	Subject	Actionee
25/125	**Preliminaries**	
i.	**Quorum:** All Councillors were present, forming a quorum to enable the meeting.	
ii.	**Declarations of Interest** All attending Councillors declared that they held no Personal, Disclosable, Pecuniary or other interests regarding items on the agenda, in accordance with the Council's Code of Conduct.	
25/126	**Apologies for Absence**	
	District Councillor Laura Coyle	
25/127	**Open Forum**	
	No members of the public were present	
25/128	**Co-Opting of a new councillor**	
	Following over 6 months of advertising, Councillor Smith nominated Jane Carrington to be co-opted into the Council, seconded by Councillor Spring. There were no objections, Jane Carrington signed a declaration of acceptance of office. A completed 'Declaration of Interests' form is to be submitted.	**JC**
25/129	**Minutes of Previous Meeting**	
	Council resolved that the minutes of the meeting held on 13th October 2025, having earlier been circulated, be agreed as the correct record and were signed by Councillor Smith.	
25/130	**Update on Matters from Previous Minutes**	
a.	**24/040 e Enclosed play area** **a. Play Equipment Upgrade** i. A new updated quote was received by Councillor Davis to fulfil audit requirements for 3Nr quotes, due to the value under consideration. Council agreed to accept the quote from Infinity for the provision of a new see-saw and climbing frame. Councillor Davis to contact Infinity to place an order.	**MD**

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	ii. From CIL money there is spare funding for a further £2000 to support the approved WBC grant.	
	iii. Councillor Smith has contacted Playscape regarding the broken see-saw spindle to enquire on how to repair and cost of parts. A quote for provision of a retro-fit unit has been received. Purchase of a security allen key was authorised to allow inspection by SPC.	
	b. Bark Topping Contact will be made with Infinity to accept their quote and agree a schedule.	**EJ**
	c. Basketball Court Surface i. The basketball court surface is in need of repair and cleaning. 2 quotes gained and a third is awaited. ii. Councillor Barnes to look into records regarding previous cleaning	**EJ** **NB**
b.	**24/054 h. Weight limit on Streatley Hill** District Councillor Coyle confirmed that, should the proposal be accepted, signage work consultation would only be addressed in the 2026-7 programme at the earliest. i. An article will be submitted to GGN highlighting survey results, responding to queries raised and thanking residents for their support. A 7.5T limit will be promoted. ii. In the absence of Cllr Coyle it was concluded that Councillor Lockwood should seek a further dialogue with WBC on both this and the 40mph speed limit on Streatley Hill	**AL** **AL**
c.	**25/002 Parish Plan 2025-2026** A draft issue, for parishioner consultation, is indicated for December 2025. Plan to be finalised for presentation at the Annual assembly – June 2026. 1. Councillors Barnes, Lockwood and Spring to meet with K.Morton & J.Ashmore to commence first draft of articles and questions for the Plan (Parish plan group **P.P.G**) 2. GGN, Genie and website articles are to be developed to raise awareness. 3. P.P.G. to meet and discuss to make a first draft of questionnaire for survey. 4. A plan for development of the plan is to be published for the next meeting	**PPG** **PPG** **PPG** **PPG**
d.	**25/006 SSE Monthly Estimated Supply Amount** 1. Scan and upload to onedrive, all of 2025-2026 financial years invoices to allow further calculation of power usage vers SSE power estimates/lamp by Councillor Davis. 2. Clerk to gain access to online SSE account. 3. An analysis of actual billing over the last 5 years has been presented.	**Clerk** **Clerk**
e.	**Overflowing bins in Rec ground** Following review of bin options between meetings, now request Tactical to quote to install triple bin (Rubbish, recycling and dog waste) and to move double bin currently at car park to SE corner of rec ground, in a location where accessible.	**Clerk**

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f.	**Streetlight Failures** 1. Failed street lamp P2 on Snowdrop Cottage in the High Street and P3, adjacent Townsend Farmhouse in Wallingford Road have failed. Enerveo quotes for replacements are accepted and work has been authorised to proceed. 2. An Enerveo quote for a new P5 lamp post and connection in Reading Road, at the entrance to the public footpath to Vicarage Lane, has been accepted and work is now to be authorised to proceed.	**Closed** **Clerk**
g.	**Speed Indication Device (SID) signs Members Bid grants** Between meetings District Cllr Coyle advised that the Members Bid grant proposal has been approved in the sum of £4,393. The following issues now need to be resolved with WBC Highways before this can be progressed: - Budget for replacing the failed VAS sign on the Wallingford Road - Locations of a further two SID signs - Procurement costs and responsibilities for the SID signs	**LC/AL**
h. i. ii.	**Remembrance Sunday** The poppy wreath was handed to Councillor Smith and placed during the Remembrance Sunday ceremony at St Marys church. Five Parish Councillors attended the laying of a wreath on Remembrance Day. Red poppies, installed on High Street lamp posts will be removed on 15/11/25 by Councillors.	**Closed** **CS/Others**
i.	**Recreation ground footpath** SPC agreed to obtain estimates for upgrade of the gravel path around the Recreation Ground, as suggested by parishioners at the October meeting.	**EJ/JS**
25/131	**Report of the West Berkshire District Councillor**	
	See Annex 1 Councillor Coyle sent electronically.	
25/132	**Planning:**	
a.	**Decisions made in between meetings (papers previously circulated)** None	
b.	**Applications for planning permission**	
i.	**25/02375/FUL** Churn Lodge, Wantage Road, Streatley, RG8 9LA. Proposed new dwelling including new landscaping and parking. Received Tue 14 Oct 2025 Consultation Wed 12 Nov 2025 Streatley Parish Council offer a conditional 'no objection' based on consideration of the following: 1. Existing vegetation masks the views of the proposed dwelling from the Wantage Road. Such vegetation must be maintained to retain this situation as part of the consideration. In addition the view of the new building from the Wantage Road across the driveway must be masked with new planting.	**Clerk**

Nr	Subject	Actionee
	2. The addition of the new property will intensify the density of buildings along Wantage Road, converting the country village ambiance to one of a suburban nature which is against the Parish Plan 3. Materials of construction conflict with the Parish Plan orientation towards maintaining the historic nature of the village 4. From neighbours, some existing trees are reported to have not been shown on the block plans for removal and some trees had been removed before submission of the application. This requires confirmation as part of the WBC assessment.	
ii.	**25/02349/CERTP** Rugby, The Coombe, Streatley, RG8 9QT. Enlargement of existing rear bedroom window, using matching white PVC double-glazed materials. Received Mon 13 Oct 2025 Consultation Tue 18 Nov 2025 Council do not object	**Clerk**
c.	**Planning matters received since the agenda was circulated (papers circulated prior to the meeting)**	
	None	
d.	**Decisions by WBC**	
i.	**25/01767/COND** Streatley Farmhouse, Wallingford Road, Streatley, Reading, RG8 9PT. Application for approval of details reserved by condition 10 'SuDS' of approved application 24/01944/FULMAJ - change of use of barns, internal and external alterations, erection of replacement car port, Internal and external alteration of Tractor Shed, extension of residential curtilage and retention of Streatley Farmhouse as a single residential dwelling. Approved 20/10/25	**Closed**
ii.	**25/01879/HOUSE -** Dunvegan House Townsend Road Streatley Reading RG8 9LH. Internal alterations to existing dwelling, recon the ground floor, upgrading kitchen/utility, installing skylights, and recon rooms on the first floor. Replacing existing timber windows with double-glazed grey aluminium. No external extensions are proposed. Approved 23/10/25	**Closed**
e.	**Applications debated at previous meetings still pending WBC consideration**	
i.	**25/01857/COND** West Streatley House, High Street, Streatley, Reading, RG8 9HY. Application for approval of details reserved by condition 3 (Materials/Statement/Schedule) of approved 25/01112/LBC. Received Thu 14 Aug 2025 Consultation Wed 10 Sep 2025 Council do not object	
ii.	**25/01452/HOUSE** Townsend Farm Bungalow, Wallingford Road, Streatley, Reading, RG8 9JX. Alterations and extensions. Received Thu 25 June 2025 Revised Consultation Wed 14 Oct 2025 Council raised an objection due to the proposed dwelling location within the Conservation Area and SPC considers that its design is not in keeping with the character of the local area. A 'no objection' has been mistakenly lodged and removal is being expediting.	**Clerk**

Nr	Subject	Actionee
iii.	**25/02154/HOUSE** Westlinks Cottage, Rectory Road, Streatley, Reading, RG8 9QA. Refurbish and extend an existing dwelling including a single storey rear extension and two-storey side extension. Received Mon 22 Sep 2025 Consultation Thu 17 Nov 2025 Council do not object	
iv.	**25/02122/HOUSE** Hillview, Townsend Road, Streatley, Reading, RG8 9LH. Replacement conservatory. Received Thu 18 Sep 2025 Consultation Fri 17 Oct 2025 Council do not object	
v.	**25/02071/FUL** Land at Golden Hill Reading Road Streatley Reading. Formation of a new access onto a classified road. Received Thu 11 Sep 2025 Consultation Tue 21 Oct 2025 Council do not object	
vi.	**25/02224/TPC** Snowdrop Cottage, High Street, Streatley, Reading, RG8 9JD. Lime: Re-pollard Received Thu 25 Sep 2025 Consultation date not published Council do not object	
vii.	**25/02281/HOUSE** Ickleton Fields, Wantage Road, Streatley, Reading, RG8 9PY Proposed detached oak framed garage with studio Received Mon 06 Oct 2025 Consultation Wed 29 Oct 2025 Council do not object on the proviso that the new building will not be used as a separate dwelling and it is noted that this requirement is reinforced by a legal covenant on the land.	
viii.	**25/02282/HOUSE** Yarnton House, High Street, Streatley, Reading, RG8 9HY Timber orangery to replace the existing conservatory Received Mon 06 Oct 2025 Consultation Tues 4 Nov 2025 Council do not object	
f.	**Other planning (and licensing) matters**	
	None	
25/133	**Finance Matters**	
a. i.	**Payments made between meetings.** £4.25 or 5.17 Lloyds monthly service charge (To be checked).	**Clerk**
b. i. ii. iii.	**Payment of Invoices Approved as received by Council.** £65.16 (£54.30 + VAT) Tactical Facilities Management Ltd, Bin emptying for August 2025 Invoice SI-4296. £239.09 (plus 3p interest per day from 16/10/25) HMRC PAYE NIC Council agreed to pay £1 over the amount above to cover interest. £126 (105 + VAT) M&C Landscapes, grass cutting in October	**Clerk**
c. i.	**Councillor Expenses Reimbursement** None	**Clerk**
d. i. ii. iii.	**Receipts** £436.25 HMRC VAT reclaim Q1 £791.25 HMRC VAT reclaim Q2 £55.00 Frazer Mott donation for use of recreation ground June to October 2025	

Nr	Subject	Actionee
e.	**Other Finance Matters**	
i.	Council approved the 31st October 2025 bank reconciliation statements (previously made available)	
ii.	Councillors acknowledged the clerk's monthly salary payment for the next month will be transacted on 1st December 2025.	
iii.	Correction of minute 25/119 8 a I, The Lloyds service charge for October remained at £4.25 not £5.17 as previously stated.	**Clerk**
iv.	2025-2026 VAT reclaim for quarters 1 and 2 have been received.	
v.	Councillor Smith to provide Councillor Barns with financial reports for uploading to the SPC website.	**CS/NB**
vi.	Councillors Smith and Barnes are investigating finance software that will be required in the future. Councillor Barnes to continue looking into cheaper alternatives e.g. as used by similar-sized local councils.	**NB**
vii.	Draft proposals for the 2026-27 budget and precept request will be made available at the end of November for initial review in the December SPC meeting.	**CS**
25/134	**Reports**	
a.	**Heart of Streatley Charitable Trust**	
i.	Permission granted for Christmas Eve bonfire.	
ii.	Hedge laying against the allotments has been progressed with trimmings to be added to the Christmas eve bonfire site.	**NB**
iii.	Information regarding trustee rearrangement is awaited.	
b.	**Website/IT**	
i.	Councillor Barnes is reviewing the actions required to change the SPC website to a gov.uk domain. A general cost estimate is sought by December for budgetary inclusion.	**NB**
ii.	A clean up is required of the onedrive links. A new set of links to the onedrive sharepoint site will be issued for testing and use, before current/old links are deleted.	
c.	**Allotment Society**	
	No report presented	**EJ**
d.	**Recreation Ground**	
i.	See Annex 2 for latest report.	
ii.	Areview will be made of the RoSPA report regarding equipment status, due to certain anomalies. Infinity will be requested for quotes if further repairs are warranted.	**EJ**
e.	**Neighbourhood Action Group**	
i.	The most recent meeting was held on 23rd October.	**JS**
ii.	Little to report for Streatley other than that a 'rave' had been held somewhere in the vicinity in early October (probably on the Ridgeway, but the Police Officers at the meeting did not have further details).	
iii.	The next NAG meeting is scheduled for 21st January 26.	

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f. i.	**St Mary's Church** The Churchyard wall has been completed; the first of the winter season gardening work, by Green Gym, has been undertaken and another minor leak in the Tower roof has been repaired.	**JS**
g.	**Traffic and Highways** • Road closure Rectory road on 20/01/2026. • Thames water works in Aldworth, 27-29/01/2026, diversion via Ashamptsted. • Thames path to be finished by April 2026. • Shooters Hill overnight closure 10-11/01/2026. • Started audit of Salt bin refilling.	**AL**
25/135	**Correspondence (not dealt with elsewhere)**	
	None	
25/136	**Items Raised by Councillors**	
	None	
25/137	**Open Forum**	
	No members of the public were present.	
25/138	**Meetings**	
	The next meeting will take place on Monday 8th December 2025 in the Morrell Room at 7:50pm. Future meetings: 2nd Monday of each month except August when there is no meeting. The meeting closed at 22:07	

Annex 1

Report of the West Berkshire Councillor November 2025

Local News

Footpath 21
Was formally opened at the end of last month by the Chair of the Council – a very nice end to a long campaign by lots of local people!

Members' bid
The PC has been awarded match funding (60% to be provided by WBC) of £4,393 for Speed Indicator Devices – I will continue to work with Cllr Adrian Lockwood to try and maximise funding so that we can get as many of these as possible!

Bull footpath signage
I am working with the North Wessex Downs National Landscape to try and get signposting for the accessible footpath through the grounds of the Bull put in place.

Lardon Chase signage
I am also working with council officers and the National Trust to try and improve signage to Lardon Chase and help prevent walkers ending up walking up Streatley Hill.

Streatley Hill speed limit
I am continuing to chase up with officers when the formal consultation on this will commence (this is needed before the change can be implemented).

Streatley Hill Weight Limit
I am discussing this with the lead member for Highways as agreed, with view to getting it in the budget for next year.

Virgin Fibre Cabinets
I am continuing to chase for these to be wrapped in green now that they have been moved, as promised.

Council wide news

Local Government Reorganisation Update
The proposal for a Ridgeway Council received support from Full Council on 4 November and the Council Exec then approved the proposals. These have been sent to the Government and we await their decision.

SEND provision
West Berkshire Council is consulting on our proposal to expand the Resource Unit at Westwood Farm Federation (Phase 1) to increase specialist provision for children with Special Educational Needs and Disabilities (SEND), particularly those with Complex Needs.
This forms part of the Local Authority's SEND Sufficiency and Inclusion Programme to grow high-quality local provision.
The formal consultation will run from 5 November to 17 December 2025.

Further details can be found on the West Berkshire Council Consultation and Engagement Hub at https://www.westberks.gov.uk/consultations and we invite you to share your views via the online survey, which you can access at www.westberks.gov.uk/westwood-farm-resource-unit, along with supporting information and a FAQ.

Annex 2
Recreation Ground Status Report\AA

Date of check:	11-Nov-25
Time of check:	14:45
Weather:	12 degrees Celsius, rain
Name/s:	Emma Jhita

1. Overall Site	✓ / o / x	Comments
1.1 - Is the site visually in good condition?	o	- Site is clean and tidy overall (minimal litter)
1.2 - Signs and notices all present/legible?	✓	- Signage, where used, is present and legible
1.3 - Access surfaces in good condition?	✓	- Paths are tidy, level and accessible
1.4 - Fencing and gates secure?	✓	- New, accessible gate from Heart of Streatley field installed - Top bar of fencing at SE entrance showing slight deterioration
1.5 - Seating in good condition?	o	- Benches in good condition (four made-good with replacement timber). Loose plank repaired.
1.6 - Bins in good condition and tidy?	✓	- Repairs made to waste bins (wood cladding replaced)
2. Equipment - cabin storage / general(?)	✓	- Cabin safely removed
3. Area - Carpark		
3.1 - Are the entrance barriers safe and secure?	✓	- In good condition and clearly visible
3.2 - Is entry/exit visually clear and safe?	✓	- Visibility improved due to summer plant growth dying back.
3.3 - Is bin area clear of rubbish?	✓	- Area clear and tidy
3.4 - Is surface free of weeds and safe?	✓	- Minimal weeds and plant growth
3.5 - Is wooden fencing sturdy and safe?	✓	- All existing fencing is stable and secure
4. Area - Children's Play Area		
4.1 - Is fencing sturdy and safe?	✓	- Repairs recently undertaken
4.2 - Is gated access safe and secure?	✓	- Gates are safe - open and close effectively
4.3 - Is play equipment in good order?	o	- Wooden areas of slide structure degrading - Rope swing requires cleaning
4.4 - Is the surface tidy and weed-free?	o	- Woodchip requires top-up - Weed growth needs re-addressing

4.5 - Signs and notices all present/legible?	✓	- Legible and in good condition
5. Area - Outdoor Gym		
5.1 - Is gym equipment in good order?	x	- Gym seesaw requires repair - hazard taped off.
5.2 - Are weed barriers/surfacing tidy?	✓	- Surfacing is tidy and in good repair
5.3 - Are instructions clear and legible?	✓	- Clear and legible on all equipment
6. Area - Children's Log & Rope Course		
6.1 - Is play equipment in good order?	✓	- In good, solid order
6.2 - Are weed barriers/surfacing tidy?	o	- Damage from strimming to be monitored
7. Area - Swings		
7.1 - Seats in good repair	✓	- In good condition - no cracks or degradation
7.2 - Shackles and chains in good repair	✓	- In good condition
7.3 - Main frame secure	o	- Secure with no visible defects, however, rubber matting is starting to degrade. To be monitored.
8. Area - basketball court		
8.1 - Is structure and fencing sturdy and safe?	✓	- Loose panel at back of court secured
8.2 - Is basketball equipment in good order?	✓	- Backboard cleaned, new net
8.3 - Is the surface tidy and weed-free?	x	- Weed growth and grass encroaching on edges - Damage to NE corner of play surface
8.4 - Signs and notices all present/legible?	✓	- No signage required

Two-weekly check - date: **24/11/2025**		
Two-weekly check - date: **08/12/2025**		