

STREATLEY PARISH COUNCIL

Clerk to the Council

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Chairman of the Council

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27 April 2021

YOU ARE SUMMONED to a Virtual Meeting of Streatley Parish Council at
7:30pm on 4th May 2021

**HAZEL PRESTON-BARNES
CLERK TO THE COUNCIL**



DUE TO THE CURRENT SOCIAL DISTANCING RULES ALL PARISH COUNCIL MEETINGS WILL BE VIRTUAL MEETINGS HOSTED BY ZOOM UNTIL FURTHER NOTICE. THE MEETING DETAILS ARE AS FOLLOWS:

Join Zoom Meeting:

<https://us02web.zoom.us/j/89538576616?pwd=QlVKSkFHZWg3aHJzWF1jdy8zbkcxdz09>

Meeting ID: 895 3857 6616 Passcode: 476937

Dial by your location:

+44 203 481 5237 United Kingdom

Meeting ID: 895 3857 6616 Passcode: 476937

The public and press are invited to either:

1. Join to watch/listen to the virtual meeting without speaking at any time.
2. Submit questions to the Parish Council which will be discussed, and a written response provided following the meeting.

or

3. Join the virtual meeting to speak during the Open Forum section only (maximum 4 participants per meeting).

If you are interested in option 2 or 3 of the above please contact the clerk, at least 48 hours prior to the meeting, on 07766 541577 or email: clerk@streatley.org.

AGENDA FOR STREATLEY PARISH COUNCIL – MEETING ON 4 MAY 2021

1. Preliminaries

- a. Election of Chairman
The Clerk to receive a Declaration of Acceptance from the newly elected Chairman.
- b. Election of Vice Chairman
- c. Declarations of Interest
To remind Councillors of the need to record the existence and nature of any Personal, Disclosable or Pecuniary or other interests in items on the agenda, in accordance with the Council's Code of Conduct.

2. Apologies for Absence

- a. *To receive* apologies for inability to attend the meeting.

3. Open Forum

4. Minutes

- a. Motion (proposed Councillor Spring, seconded Councillor Barnes): that the Minutes of Council held on 12 April 2021 (minutes previously circulated) are a correct record. The Chairman will sign them at the next face to face meeting. **Clerk**

5. Matters Arising from Previous Minutes

- a. 18/125 g. i. WBC email regarding establishment of footpath from Hill Gardens to Green Hill. A Law has received some objections, including one from a resident who believes there is a covenant in place for the land. A section of woodland behind the pre-school/school is owned by WBC Education Department. No details of a covenant have been found by WBC Property or Education Departments.

The remaining larger area is Open Access Land.

27 evidence forms sent to S Higgins, WBC, on 8 August 2018. The next step is to apply for a public footpath. S Higgins has supplied all forms and will assist with the process. Council instructed the Clerk to proceed with completion of the forms. Clarification received from WBC on 'evidence' required.

12 new evidence forms collected. Clerk to complete first stage of process.

Clerk

- b. 19/026 iii. The Primary School Eco group is looking for projects. Councillor Coyle has two ideas which need further development:
 - i. Scope for inclusion in the wildflower meadow project
 - ii. Plastic recycling. Collection of recyclables currently not collected by WBC.

Ideas put forward included a walking bus and giving assistance to elderly allotment owners. Councillor Coyle was due to meet with Mrs Dineen (School Governor responsible for Eco) but due to the lockdown this was delayed. Councillor Coyle in discussions with SAS.

LC

20/027 i. Councillor Ashmore referred Councillor Coyle to a scheme from TerraCycle whereby schools could receive money from collecting and recycling otherwise hard to recyclable products. Ongoing.

LC

- c. 19/074 i. High Street traffic. WBC carried out a survey of High Street in October 2019. A further survey, including a weekend, was carried out in Spring 2020. District Councillor Alan Law met with the officers who analysed the data. The data volumes were comparable with the private

survey carried out (for the Limeswell planning application) in November 2018. One point that came out was that when traffic travelling from Goring was held at the bottom of the High St. due to oncoming traffic, this affected the traffic detection loop and causing a shorter cycle at the lights for the traffic from the Goring direction. The lights can be changed to take this into account, but this may not make a great difference to traffic flows. A further video survey was carried out from Thursday 15th October to Sunday 18th October 2020.

Once the report is drafted, with its options and recommendations, it will be passed to District Councillor Alan Law and then to the Parish Council for consideration and discussion before consultation with residents. Meeting with officers postponed due to Covid situation.

19/141 xi. When plans are in place for Streatley High Street they will be discussed with Goring PC. Ongoing.

JS

Councillor Spring to request an update from District Councillor Law.

Action Completed

- d. 19/081 f ii. Streatley Hill. People walk on the road to go up Streatley Hill and are apparently unaware of the footpath options.

The sign at the top of The Coombe is positioned along the footpath. A sign is required at the start of the gravelled area to point the way to the footpath.

WBC will look to place an additional Public Footpath sign at the top of The Coombe. Councillors Jubb and Robertson have proposed wording for signs which has been approved by Council "Alternative Public Footpath to top of Streatley Hill avoiding the main road". Councillor Jubb suggested a series of dots highlighting the route up The Coombe.

A plastic sign, more suitable for external use, has been mounted and attached to the wooden fence, but it does not give clear indication of the route for those unfamiliar with the area. Councillor Barnes to look at an alternative sign.

NB

Repeater signs are required for the two grit bins in The Coombe.

NB/Clerk

- e. 19/108 d i. New SPC labels attached to 6 salt bins in Streatley. Remaining 4 (Stichens Green x 3, Wantage Road) to be done.

Clerk

The sticker on the bin at the top of The Coombe to be replaced as it is damaged.

- f. 19/139 a ii. The process for listing The Bull public house as an Asset of Community Value is under way and Councillor Jubb sent the completed form to WBC.

The panel determined that The Bull did not meet the criteria for listing as the letting rooms brought it into the hotel category and most of the income is from the hotel business. There was also a comment that the submission did not include backing from individual members of the public.

District Councillor Law recommended that Council pursues the matter further and would like to be informed when the Council is ready to reapply.

23 letters of support have now been received. Councillor Spring has written a thank you letter to GGN and has received useful information

JS/MJ

from CAMRA. He will collate the responses with the CAMRA guidance and pass to Councillor Jubb to work on the resubmission process.

- g. 19/142 i. Replacement tree by the bus shelter was planted on 19 February.
Mr Spencer has now received the plaque and arrangements will be made for a photo to be taken.
Once the plaque is in place and Council has the photo, Councillor Spring to write an article for GGN. **Clerk JS**
- h. 20/040 f ii. Clerk to obtain name badges for Councillors Jubb and Smith plus the Clerk. WBC can provide these. **Clerk**
- i. 20/104 xii Councillor Spring to raise issue of speeding traffic at next NAG meeting.
A NAG meeting (via Zoom) has been arranged for 21st April. **Action Completed**
- j. 20/120 iii. Councillor Jubb offered to pick up with WBC the Vehicle Activated Sign for the Wantage Road now that the building works are complete.
It was agreed that Councillor Jubb should investigate devices that would also record speeds.
Councillor Jubb reported that the cost for signs range from £2,500 to £3,500 plus installation. The cost of installation depends on the work involved but may be up to £7,000. District Councillor Law reported that Upper Basildon had a recent quote for £2,500.
This is in WBC Highways programme for next financial year. Discussions ongoing.
It was agreed to 'reserve' £3,500 of CIL money for the sign and installation costs.
A Speed Indicator Device was installed on a post in Wantage Road, close to the Rectory Road junction. The sign was powered and left in place for approximately 3 weeks but has now been removed. **MJ**
- k. 20/135 ix. Clerk accepted an offer of trees for the Recreation Ground and possibly the Meadows. 20 small trees (oak, field maple and rowan) were delivered, and the majority have now been planted.
The Allotment Society would like more trees behind the basketball area of the Recreation Ground, and it was suggested that some are planted along the western fence of the allotments as a screen. Councillor Barnes to discuss with HoSCT.
It was suggested that the oaks are planted behind the ball area of the Recreation Ground and be protected by fencing.
Four rowan trees have been planted along the fence by the car park and one rowan potted to be grown to replace the tree damaged in High Street.
The remaining maples and oaks were considered too small to plant and have also been potted to be planted next year.
The trees behind the ball games area are growing. It was suggested that additional protection is required. Councillor Barnes to investigate. **NB/Clerk**

- I. 20/136 iv. Additional footpath maps directing walkers up The Coombe.
- Councillor Coyle has agreement in principle from the school to display one.
- Councillor Ashmore stated that The Bull were happy to display a map. Councillor Barnes provided contact details of R. Bridle to Councillor Jubb to enable him to ask for a copy of the map without advertisements.
- A response has been received from R Bridle with several map designs. Councillor Jubb to respond asking if the Streatley footpaths can be clearly shown.
- The map producers are considering revising them as the advertisements are now out of date. SPC are waiting for the revised version. **MJ**
- m. 20/148 a ii. HoSCT is looking for a new Trustee who could be a fund raiser for the rebuilding of the wall. Councillor Coyle has approached someone, but they are very busy due to lockdown. She will ask if they would consider in the future. **Action Completed**
- A skills matrix has been designed and completed by all Trustees. A copy to be sent to District Councillor Law for completion. **Action Closed**
- n. 20/149 xiv. Streatley on-street EV charging bollard - initial enquiry.
- Clerk has responded regarding the 4 proposed sites and two potential alternative locations.
- The Parish Council will also look at other alternatives. Marston's Brewery are implementing a scheme of EV charging points across their public houses in the UK. **JS**
- The Swan are willing to have a charging point in their car park. Councillor Spring is meeting to discuss this on 5th May. **JS**
- It was suggested that SPC request electric charging points are added to all new homes when a planning application is received.
- o. 21/024 b. Councillor Ashmore has met with FoSR to discuss the issues raised in the Recreation Ground report. Temporary filling has been carried out by Councillor Barnes, but the molehills are still appearing. **Clerk**
- The grass cutting contractor to be asked to level the mole hills and fill the rabbit holes when the molehills stop appearing.
- p. 21/039 e. A request has been received asking the Parish Council to support widening of the footpath from Place Manor to Elm Lodge. Councillor Jubb to email WBC Highways and seek support from MIGGS. **MJ**
- q. 21/0149. Clerk to circulate Rights of Way consultation emails to all Councillors. **Action Completed**
- r. 21/054 d vii. Insurance quotes. Clerk to accept quotation for 3 year LTP from BHIB (Aviva). **Action Completed**
- The existing insurers, Zurich, asked if they could attempt to match the Aviva price but were unable to offer the same terms.

- s. 21/054 d viii. Councillor Barnes to put Grants and Donations policy on to SPC web site. **NB**
- t. 21/055 a. Annual Parish Forum.
- Councillor Spring to provide a presentation on the main activities over the last two years, Councillor Barnes a report on SERG, Councillor Jubb on Highways and Traffic. **Action Completed**
- Clerk to provide planning application statistics. **Action Completed**
Clerk to tweet, inform GENIE and put a notice on the Notice Board.
- Councillor Barnes to put a message on the SPC website.
- Presentations and a Zoom recording to be put on the website after the event. **NB**
- u. 21/055 c. Death of a National Figure. Clerk to send presentation to Councillor Spring. **Action Completed**
Councillor Spring to respond to the church for a combined plan for this type of event. **JS**
- v. 21/056 h. Councillor Jubb to inform WBC Highways that The Bull Inn has been hit by a lorry once again with damage to the north east corner. Council agreed that further action is required to protect The Bull and Elm Lodge which are listed buildings. Councillor Jubb to ask that WBC Highways formally review the HGV route into Streatley. **MJ**

6. Report of the West Berkshire Councillor

7. Planning

- a. **Decisions made in between meetings (papers previously circulated)**
None.
- b. **Applications for Planning Permission**
None.
- c. **Planning matters received since the agenda was circulated (papers circulated prior to the meeting).**
None.
- d. **Decisions by WBC**
- i. 21/00363/HOUSE Oriel House, Townsend Road
Two storey front extension, new entrance porch and minor internal alterations.
Council do not object to this application.
Approved 16 April.
- ii. 21/00410/HOUSE Rosewood House, The Coombe.
Erection of octagonal summerhouse to replace an existing permitted development greenhouse.
Council do not object to this application.
Approved 26 April.
- e. **Applications debated at previous meeting still pending WBC consideration.**
- i. 21/00521/HOUSE Redwood, Townsend Road
Construction of a single storey garden office and gym.

Council do not object to this application but request conditions on approval to the effect that the building “cannot be used as residential accommodation” and “only to be used by the resident of the property as a home office and gym”.

f. Other planning (and licensing) matters

- i. 20/03083/FULMAJ. West Lodge Streatley (out of Parish).
Construction of a new 2 storey dwelling with associated detached double garage, with demolition of the existing 5-bedroom dwelling and garaging taking place within 6 months of the completion of the new dwelling.
Council did not object to this application.
Refused 14 April.

8. Finance Matters

a. Payments made between meetings.

- i. £79.34. Q1 Foundation. Helpline apps and calls February (80% paid by GPC).
[Appendix 8. a. i.](#)

Motion (proposed Councillor Spring, seconded Councillor Barnes): that approval for payment of the above invoice be ratified.

b. Payment of Accounts received by Council.

- i. £14.39. H. Preston-Barnes. Zoom Invoice May/June. [Appendix 8. b. i.](#)
- ii. £743.99. BHIB. Council Insurance 2021-22. [Appendix 8. b. ii.](#)

Motion (proposed Councillor Spring, seconded Councillor Barnes): that the above invoices be approved for payment.

c. Receipts

- i. £235.66. HMRC. Q4 VAT reimbursement.

d. Other Finance Matters

- i. *To receive and approve* a bank reconciliation as of 30th April 2021 (previously circulated).
- ii. *To acknowledge* payment of the Clerk’s salary on 1st May.
- iii. *To receive* the Internal Audit Report for 2020/21. [Appendix 8.d.i.](#)
- iv. *To discuss and agree* the actions resulting from the Internal Audit report [Appendix 8.d.ii.](#)
- v. *To receive and approve* the accounts for the year ending 31st March 2018. [Appendix 8 d.iii.](#)
- vi. *To receive and approve* the 2018/9 End of Year Bank Reconciliation to accompany the Annual Return. [Appendix 8 d. iv.](#)
- vii. *To receive and approve* the Annual Governance statement for 2018/9. [Appendix 8 d. v.](#)
- viii. *To receive and approve* the Accounting Statements for 2020/21. [Appendix 8.d. vi.](#)
- ix. *To note* that the PWLB half yearly loan repayment of £4,977.75 is due to be paid by direct debit on 24th May. [Appendix 8.d. vii.](#)
- x. *To approve* annual donation of £200 to Streatley Preschool.

9. Specific Matters for Discussion/Decision

a. Return to Face to Face meetings

To discuss and agree how and when SPC return to face to face meetings.

10. Reports on:

b. Heart of Streatley Charitable Trust

To receive a report from Councillors Barnes.

b. Website/IT

To receive a report from Councillor Barnes.

c. Allotment Society.

To receive a report from Councillor Smith.

d. Emergency Planning/SERG.

To receive a report from Councillor Barnes.

e. Recreation Ground

To receive a report from Councillors Coyle.

f. Neighbourhood Action Group

To receive a report from Councillor Spring.

g. St Mary's Church

To receive a report from Councillor Spring.

h. Traffic and Highways

To receive a report from Councillor Jubb.

11. Correspondence (not dealt with elsewhere in the agenda)

13th April. WBC Press Release. WBC pays out grants to support local businesses to reopen. [Appendix 11.1.](#)

13th April. WBC Press Release. WBC's Housing Strategy for 2020 – 2036 is approved. [Appendix 11.2.](#)

14th April. WBC Press Release. Funding secured for carbon reduction projects in the community. [Appendix 11.3.](#)

15th April. WBC Press Release. Educafe wins bid to become West Berkshire's Diverse Ethnic Communities Support Agency. [Appendix 11.4.](#)

15th April. WBC Press Release. Carbon reduction project at The Downs Schools completed ahead of schedule. [Appendix 11.5.](#)

19th April. The Royal Berkshire NHS Foundation Trust. Update - April 2021. [Appendix 11.6.](#)

19th April. WBC. Updates to West Berkshire community transport services in Newbury and Thatcham. [Appendix 11.7.](#)

20th April. G. Jenkins Streatley Preschool treasurer. Update from Streatley Preschool. [Appendix 11.8.](#)

22nd April. BHIB. Insurance Documents. [Appendix 11.9.](#)

22nd April. North Wessex Downs. Newsletter April 2021. [Appendix 11.10.](#)

22nd April. SSEN. Resilient Communities Fund. [Appendix 11.11.](#)

23rd April. BALC. April 2021 Newsletter. [Appendix 11.12.](#)

23rd April. WBC. Invitation to join West Berkshire Community Climate Forum. [Appendix 11.13.](#)

26th April. Open Spaces Society. Grant a Green campaign. [Appendix 11.14.](#)

12. Items Raised by Councillors

13. Open Forum

14. **Next Meeting – TBA 14 June (by Zoom 7:30pm) or 12 July 2021 (Morrell Room 7:50pm)**