

STREATLEY PARISH COUNCIL

Clerk to the Council

Mrs H Preston-Barnes
8 The Bull Meadow
Streatley
Berkshire
RG8 9QD
Tel 07766 541577
Email clerk@streatley.org

Chairman of the Council

Mr J R Spring
Cedar Cottage
Rectory Road
Streatley
Berkshire, RG8 9QE
Tel Streatley (01491) 871197
Email jeremy.spring@streatley.org

6 September 2021

YOU ARE SUMMONED TO A MEETING OF STREATLEY PARISH
COUNCIL AT 7:50pm ON 13th SEPTEMBER 2021 IN THE MORRELL ROOM

**HAZEL PRESTON-BARNES
CLERK TO THE COUNCIL**



DUE TO SOCIAL DISTANCING RULES THE NUMBER OF MEMBERS OF THE
PUBLIC WILL BE LIMITED TO 5 AT ALL PARISH COUNCIL MEETINGS UNTIL
FURTHER NOTICE

The public and press are invited to either:

1. Attend the meeting - please contact the clerk, at least 48 hours prior to the meeting, on 07766 541577 or email: clerk@streatley.org to reserve a place at the meeting
2. Submit questions to the Parish Council which will be discussed, and a written response provided following the meeting.

AGENDA FOR STREATLEY PARISH COUNCIL – MEETING ON 13 SEPTEMBER 2021

1. Preliminaries

a. Co-option of Councillor

Motion (proposed Councillor Spring, seconded Councillor Barnes): that Streatley Parish Council co-opt Sara Anderson as Councillor.

The Clerk to receive a Declaration of Acceptance of Office from the co-opted Councillor.

b. Declarations of Interest

To remind Councillors of the need to record the existence and nature of any Personal, Disclosable or Pecuniary or other interests in items on the agenda, in accordance with the Council's Code of Conduct.

2. Apologies for Absence

- a. *To receive* apologies for inability to attend the meeting.

3. Open Forum

4. Minutes

- a. Motion (proposed Councillor Spring, seconded Councillor Barnes): that the Minutes of Council held on 19 July 2021 (minutes previously circulated) are a correct record. The Chairman will sign the minutes. **Clerk**

5. Matters Arising from Previous Minutes

- a. 18/125 g. i. WBC email regarding establishment of footpath from Hill Gardens to Green Hill. A Law has received some objections, including one from a resident who believes there is a covenant in place for the land. A section of woodland behind the pre-school/school is owned by WBC Education Department. No details of a covenant have been found by WBC Property or Education Departments.

The remaining larger area is Open Access Land.

27 evidence forms sent to S Higgins, WBC, on 8 August 2018. The next step is to apply for a public footpath. S Higgins has supplied all forms and will assist with the process. Council instructed the Clerk to proceed with completion of the forms. Clarification received from WBC on 'evidence' required.

12 new evidence forms collected. Further attempts have met with some opposition to the footpath.

The first stage has been completed. Documents and additional evidence sent to WBC. The next stage is to post notices to owners of land. **Clerk**

- b. 19/026 iii. The Primary School Eco group is looking for projects. Councillor Coyle has two ideas which need further development:
- Scope for inclusion in the wildflower meadow project
 - Plastic recycling. Collection of recyclables currently not collected by WBC.

Ideas put forward included a walking bus and giving assistance to elderly allotment owners. Councillor Coyle was due to meet with Mrs Dineen (School Governor responsible for Eco) but due to the lockdown this was delayed. Councillor Coyle in discussions with SAS. **LC**

20/027 i. Councillor Ashmore referred Councillor Coyle to a scheme from TerraCycle whereby schools could receive money from collecting and recycling otherwise hard to recyclable products. Ongoing. **LC**

- c. 19/074 i. High Street traffic. WBC carried out a survey of High Street in October 2019. A further survey, including a weekend, was carried out in Spring 2020. The data volumes were comparable with the private survey carried out (for the Limeswell planning application) in November 2018. One point that came out was that when traffic travelling from Goring was held at the bottom of High Street, due to oncoming traffic, this affected the traffic detection loop and caused a shorter cycle at the lights for the traffic from the Goring direction. The lights can be changed to take this into account, but this may not make a great difference to traffic flows. A further video survey was carried out from Thursday 15th to Sunday 18th October 2020.

19/141 xi. When plans are in place for Streatley High Street they will be discussed with Goring PC. Ongoing. **JS**

District Councillor Law met with WBC officers on 5th May to discuss the data.

A zoom meeting was held on 21st July between WBC, District Councillor Alan Law, and representatives of the Parish Council to consider the findings and potential solutions before consultation with residents.

Council discussed a letter from Mr. Pickersgill regarding the traffic situation in the High Street with suggestions for improvements. This has been passed to the WBC Highways team for inclusion in the discussion on 21 July. Councillor Spring to respond to Mr. Pickersgill.

Action Completed

- d. 19/081 f ii. Streatley Hill. People walk on the road to go up Streatley Hill and are apparently unaware of the footpath options.

The sign at the top of The Coombe is positioned along the footpath. A sign is required at the start of the gravelled area to point the way to the footpath. WBC will look to place an additional Public Footpath sign at the top of The Coombe.

A plastic sign has been mounted and attached to the wooden fence. Repeater signs have been placed on the two grit bins in The Coombe

WBC have been chased regarding additional footpath sign at the top of The Coombe (agreed November 2019). This will be added to works program for October/November 2021.

Action Completed

- e. 19/108 d i. SPC labels attached to 6 salt bins in Streatley. Remaining 3 (Stichens Green) to be done. **Clerk**

The stickers on both bins at the top of The Coombe have been replaced.

- f. 19/139 a ii. The process for listing The Bull public house as an Asset of Community Value is under way and Councillor Jubb sent the completed form to WBC.

The panel determined that The Bull did not meet the criteria for listing as the letting rooms brought it into the hotel category and most of the income is from the hotel business. There was also a comment that the submission did not include backing from individual members of the public.

District Councillor Law recommended that Council pursues the matter further and would like to be informed when the Council is ready to reapply.

23 letters of support have now been received. Councillor Spring has written a thank you letter to GGN and has received useful information from CAMRA. All have now been passed to Councillor Jubb to work on the resubmission process.

Councillor Jubb to speak with a local village that has been through this process and then consult with District Councillor Law before resubmitting the application. Ongoing.

MJ

- g. 20/040 f ii. Clerk to obtain name badges for Councillors Jubb, Smith and Anderson plus the Clerk. WBC can provide these.

Clerk

- h. 20/120 iii. Councillor Jubb offered to pick up with WBC the Vehicle Activated Sign for Wantage Road now that the building works are complete.

It was agreed that Councillor Jubb should investigate devices that would also record speeds.

Councillor Jubb reported that the cost for signs range from £2,500 to £3,500 plus installation. The cost of installation depends on the work involved but may be up to £7,000. District Councillor Law reported that Upper Basildon had a recent quote for £2,500.

This is in WBC Highways programme for this financial year – waiting on details from WBC.

It was agreed to 'reserve' £3,500 of CIL money for the sign and installation costs.

A Speed Indicator Device was installed on a post in Wantage Road, close to the Rectory Road junction. The sign was powered and left in place for approximately 3 weeks but has now been removed. Awaiting the data from WBC.

MJ

- i. 21/056 h. WBC Highways are aware that The Bull Inn has been hit by a lorry once again with damage to the northeast corner. Repairs (including full road closure) completed 4-13 August, but a similar incident occurred on 31st August.

Council agreed that further action is required to protect The Bull and Elm Lodge which are listed buildings.

Councillor Jubb to draft a letter to WBC Highways requesting a formal review of the HGV route into Streatley.

Emails received regarding lack of information relating to road closure and change of dates. [Appendix 5 i, ii, iii.](#)

Letter asking for review of the HGV into Streatley sent to WBC 3rd September.

Action Completed

- j. 21/091 d. Clerk to complete documentation to appoint Jane Olds as internal auditor for 2021/22.

Action Completed

- k. 21/092 a. Clerk to seek quote for top up of bark chippings and weed strimming in enclosed play area.

Weed Strimming has been done. Quotation received of £50 + VAT for weed killing in enclosed play area and around cycle path.

Clerk

Bark top up is £160+VAT per bag. Last top up used 2 bags which was not considered sufficient. Recommendation of 4 or 6 bags to provide a good surface.

- l. 21/092 b. Clerk to respond to request from Ridgeway 40 to use Recreation Ground. **Action Completed**
- m. 21/092 c. Clerk to respond to request to use Recreation Ground for the Nightglow event. **Action Completed**
- n. 21/093 d. Councillor Barnes to back up the SERG database and stop the service. To confirm with Q1 Foundation first to ensure they have no use for it. **Action Completed**
- o. 21/094 xlv. Councillor Spring to speak with St Mary's church regarding plans for a beacon for the Queen's platinum jubilee 2nd June 2022. **JS**

6. Report of the West Berkshire Councillor

7. Planning

a. Decisions made in between meetings (papers previously circulated)

- i. 21/01774/HOUSE & 21/01775/LBC2 4 Icknield Cottages, High Street.
Rear first floor extension, internal alterations, alterations to rear out building and construction of new brick and flint garden wall.

The Clerk, in consultation with Councillors Robertson, Coyle, Spring, Jubb, Smith and Barnes, determined that Council do not object to this application.

Motion (proposed Councillor Smith, seconded Councillor Robertson): that Streatley Parish Council ratify this decision.

- ii. 21/01922/LBC2 4 Icknield Cottages, High Street.
Replacement of the two existing windows and front door to the front elevation with like-for-like double glazed replacements.

The Clerk, in consultation with Councillors Robertson, Coyle, Spring, Jubb, Smith and Barnes, determined that Council do not object to this application.

Motion (proposed Councillor Smith, seconded Councillor Robertson): that Streatley Parish Council ratify this decision.

- iii. 21/02043/HOUSE Lower Thurle Rectory Road.
Single storey extension.

The Clerk, in consultation with Councillors Robertson, Coyle, Spring, Jubb, Smith and Barnes, determined that Council object to this application on the grounds that it includes a completely independent annex that could be used as a separate dwelling, which is outside of the village settlement boundary. If West Berks are so inclined to grant this application, we request a stipulation that the annex should not be used as a separate dwelling or used on a commercial basis.

Motion (proposed Councillor Barnes, seconded Councillor Spring): that Streatley Parish Council ratify this decision.

b. Applications for Planning Permission

- i. 21/02105/FULD The Old Golf House, Rectory Road.

Demolition of existing dwelling and construction of replacement dwelling, ancillary garage outbuilding and associated landscaping works.

Motion (proposed Councillor Barnes, seconded Councillor Jubb): that Streatley Parish Council do not object to this application.

- ii. 21/02246/HOUSE 21/02247/LBC2 West Streatley House High Street.
Section 73A: Vary condition 5 (obscure glazing) of approved application 19/01227/HOUSE.

Motion (proposed Councillor Smith, seconded Councillor Robertson): that Streatley Parish Council object to this application on the grounds that the window overlooks the neighbouring property.

c. Planning matters received since the agenda was circulated (papers circulated prior to the meeting).

None.

d. Decisions by WBC

- i. 21/01398/HOUSE The Brambles, Wantage Road.

Rear extension and rear roof modification.

Streatley Parish Council objected to this application on the grounds that the extension is disproportionate to the existing building and the materials do not complement the existing building or comply with the Village Design Statement for that area (Zone 3) of the village.

Whilst the proposed extension is only partially visible from the street it is highly visible from the surrounding Area of Outstanding Natural Beauty.

Approved 28 July.

- ii. 21/01179/FULD Garden Plot at Sunfield Townsend Road.

Erection of one dwelling and garage and formation of new access. Section 73A application to vary condition 2 of planning permission 17/01476/FULD.

Council objected to this application on the grounds that it presents an increase in scale to the property and the street scene in relation to the approved application 17/01476/FULD where the garage was a wooden structure to the rear of the property. Following the rejection/withdrawal of several applications to build a larger property on this plot, including a failed appeal to the planning inspectorate, this variation appears to be an attempt by stealth to build a larger building than approved.
Refused 13 August.

- iii. 21/01691/HOUSE Herbert Cottage, The Coombe.

Demolition of detached garage. New front entrance, double storey side extension and alterations.

Council object to this amendment to the application on the grounds of:

- The proposed extension increases the house footprint by in excess of 50% (excluding the current garage) resulting in the two attached houses looking 'unbalanced' due to the scale of the extension.

- The demolition/removal of the garage facility will mean that cars will be in evidence at the front of the property when parked and we would question whether there would be room for more than one car as drawn in the plans, resulting in an increase in on-street parking.
- Overall, the street scene will suffer from the effects of the infill and the impact of a double height 'flat' frontage to the street.
- The view down the hill and from the neighbouring 'Blackthorn' property on the western side will be significantly impaired.

Approved 23 August.

iv. 21/01806/CERTP 12 The Bull Meadow.

Proposed demolition of existing conservatory with replacement ground floor rear extension in identical footprint. Proposed ground floor front open porch.

Streatley Parish Council were not informed of this application.

Agreed lawful 6 September.

e. Applications debated at previous meeting still pending WBC consideration.

i. 21/01171/FUL & 21/01170/LBC2 Little Shaw, High Street.

Internal alterations and single storey rear extensions to the house, removal of an outbuilding and replacement with a single storey annexe/home office.

Council object to this application on the grounds of the replacement structure proposed in place of the dilapidated barn to be demolished at the rear of the property. The replacement building internal layout and services lend themselves to future conversion for use as a self-contained dwelling which could be utilised separately to the main house facility. Sited within a conservation area, the Council does not support any introduction of additional dwellings. If approved Streatley Parish Council request conditions that it "cannot be used as residential accommodation" and "only to be used by the resident of the property as a home office"

No objection is raised with respect to the proposed extension to be attached to the rear of the existing house.

Additional information received 13 July.

f. Other planning (and licensing) matters

None.

8. Finance Matters

a. Payments made between meetings.

- i. £100.44. SSE. Street Lighting Energy July (paid by Direct Debit) [Appendix 8. a. i.](#)

Motion (proposed Councillor Spring, seconded Councillor Barnes): that approval for payment of the above invoices be ratified.

b. Payment of Accounts received by Council.

- i. £12.80. N. Barnes. SERG Database costs June/July. [Appendix 8. b. i.](#)
- ii. £240.00. PKF Littlejohn. External Audit review. [Appendix 8. b. ii.](#)
- iii. £196.68. M&C Landscapes. Grass cutting July. [Appendix 8. b. iii.](#)
- iv. £21.60. H. Preston-Barnes. Padlock for leased land gate. [Appendix 8. b. iv.](#)
- v. £21.57. H. Preston-Barnes. Restricted Height signs for Recreation ground entrance. [Appendix 8. b. v.](#)
- vi. £1632.36. IJ Fencing. Replace damaged post & fence Recreation Ground & installation of gate. [Appendix 8. b. vi.](#)
- vii. £6.99. H. Preston-Barnes. Reflective tape for Recreation Ground chain. [Appendix 8. b. vii.](#)

- viii. £13.06. N. Barnes. SERG Database costs July/August. [Appendix 8. b. viii.](#)
- ix. £208.68. M&C Landscapes. Grass cutting July. [Appendix 8. b. ix.](#)

Motion (proposed Councillor Spring, seconded Councillor Barnes): that the above invoices be approved for payment.

c. Receipts

- i. £235.04. HMRC. Q4 2020-21 VAT Reimbursement.
- ii. £617.50. Aviva. Insurance claim payment – Recreation ground.

d. Other Finance Matters

- i. *To receive and approve* a bank reconciliation as of 31st July 2021 and 31st August (previously circulated).
- ii. *To acknowledge* payment of the Clerk's salary on 1st August and 1st September.
- iii. *To acknowledge* successful completion of external audit for 2020/21. [Appendix 8.d i.](#)

9. Specific Matters for Discussion/Decision

a. Traffic and Highways

- i. *To discuss and agree* the residents survey for the options for relief of the High Street traffic issues.

b. Councillor Portfolios

- i. *To discuss and agree Councillor portfolios and responsibilities*

10. Reports on:

a. Heart of Streatley Charitable Trust

To receive a report from Councillor Barnes.

b. Website/IT

To receive a report from Councillor Barnes.

c. Allotment Society.

To receive a report from Councillor Smith.

d. Recreation Ground

To receive a report from FoSRG. [Appendix 10 e i.](#)

e. Neighbourhood Action Group

To receive a report from Councillor Spring.

f. St Mary's Church

To receive a report from Councillor Spring.

g. Traffic and Highways

To receive a report from Councillor Jubb.

11. Correspondence (not dealt with elsewhere in the agenda)

22nd July. The Royal Berkshire NHS Foundation Trust. Berkshire West Health Newsletter - July 2021. [Appendix 11.1.](#)

25th July. Going Forward Buses. Summer Newsletter. [Appendix 11.2.](#)

26th July. WBC Press Release. What's your Leisure? Help us inform our draft Leisure Strategy. [Appendix 11.3.](#)

28th July. WBC Press Release. Let's Get Active! Grants to improve access to physical activity across West Berkshire. [Appendix 11.4.](#)

29th July. WBC Climate Forum. Draft notes and presentation. [Appendix 11.5.](#)

29th July. Open Spaces Society. AGM 2021 report. [Appendix 11.6.](#)
30th July. WBC. Submission of the West Berkshire Minerals and Waste Local Plan to the Secretary of State. [Appendix 11.7.](#)
30th July. WBC. Great Big Green Week - 18-26 September. [Appendix 11.8.](#)
30th July. WBC Press Release. A Goodwill Gesture for Garden and Food Waste Collection from WBC. [Appendix 11.9.](#)
4th August. WBC. Blossom into Spring project. [Appendix 11.10.](#)
6th August. WBC Planning. Designation of a new Neighbourhood Plan Area – Newbury Parish. [Appendix 11.11.](#)
7th August. WBC. Bus Services Improvement Plan. [Appendix 11.12.](#)
12th August. WBC Press Release. Long-serving Chief Executive Nick Carter retires. [Appendix 11.13.](#)
18th August. WBC Press Release. Council obliged to postpone local plan review. [Appendix 11.14.](#)
19th August. S. Breen. The Bull crossroads. [Appendix 11.15.](#)
19th August. CCB. E bulletin. [Appendix 11.16.](#)
23rd August. Going Forward Buses. September 2021 Newsletter. [Appendix 11.17.](#)
25th August. WBC Press Release. Have your say on our Draft Local Flood Risk Management Strategy. [Appendix 11.18.](#)

- 12. Items Raised by Councillors**
- 13. Open Forum**
- 14. Next Meeting – 11th October 2021**