

**Actions**

**MINUTES OF A MEETING OF STREATLEY PARISH COUNCIL HELD**  
**IN THE MORRELL ROOM, STREATLEY ON 10 JANUARY 2022 (start 7.50pm)**

**Present** – Mr J Spring (Chairman), Mr N Barnes, Mrs S Anderson, Mr M Jubb, Mr C Smith, Mr M Robertson.

**22/001 Preliminaries**

a. **Dispensations**

None.

b. **Resignation of Councillor**

The Chairman has received a letter of resignation from Mrs L. Coyle, due to other commitments. The Chairman proposed a vote of thanks to Mrs Coyle for her contribution during her time on the Council. A formal vacancy notice will be published on 11<sup>th</sup> January and notification of the vacancy will be advertised in the January edition of the Goring Gap News.

**22/002 Apologies**

District Councillor Law.

**22/003 Open Forum**

There were no members of the public present, therefore no Open Forum.

**22/004 Minutes**

- i. Council resolved that the minutes of the meeting held on 13<sup>th</sup> December 2021, having earlier been circulated, be agreed as the correct record, and signed by the Chairman.

**Clerk**

**22/005 Matters Arising from Previous Minutes**

- a. 18/125 g. i. WBC email regarding establishment of footpath from Hill Gardens to Green Hill. A Law has received some objections, including one from a resident who believes there is a covenant in place for the land. A section of woodland behind the pre-school/school is owned by WBC Education Department. No details of a covenant have been found by WBC Property or Education Departments.

The remaining larger area is Open Access Land.

27 evidence forms sent to S Higgins, WBC, on 8 August 2018. The next step is to apply for a public footpath. S Higgins has supplied all forms and will assist with the process. Council instructed the Clerk to proceed with completion of the forms. Clarification received from WBC on 'evidence' required.

12 new evidence forms collected. Further attempts have met with some opposition to the footpath.

The first stage has been completed. Documents and additional evidence sent to WBC. The next stage is to post notices to owners of land.

Correspondence received from S. Higgins WBC regarding initial work on the decision report. Following completion and posting of notices, the main application process is now complete, and the matter formally lies with WBC for determination.

**Action  
Completed**

- b. 19/026 iii. The Primary School Eco group is looking for projects. Following the resignation of Councillor Coyle, Councillor Anderson has agreed to perform the role of liaison with the school and will take over this

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action. She will email the school to inform them of the change of contact and ask about their current plans. **SA**

- c. 19/074 i. High Street traffic. WBC conducted a survey of High Street in October 2019. A further survey, including a weekend, was carried out in Spring 2020. The data volumes were comparable with the private survey carried out (for the Limeswell planning application) in November 2018. One point that came out was that when traffic travelling from Goring was held at the bottom of High Street, due to oncoming traffic, this affected the traffic detection loop and caused a shorter cycle at the lights for the traffic from the Goring direction. The lights can be changed to take this into account, but this may not make a great difference to traffic flows. A further video survey was conducted from Thursday 15<sup>th</sup> to Sunday 18<sup>th</sup> October 2020.

19/141 xi. When plans are in place for Streatley High Street they will be discussed with Goring PC. **JS**

District Councillor Law met with WBC officers on 5<sup>th</sup> May to discuss the data followed by a zoom meeting on 21<sup>st</sup> July between WBC, District Councillor Alan Law, and representatives of the Parish Council to consider the findings and potential solutions before consultation with residents.

Council discussed the proposed survey. It was agreed:

- to let the option of a car park in the meadows remain
- that the survey would be for residents of Streatley only, since it was commissioned jointly with WBC (who are meeting any costs involved). In addition, it would be impossible to determine where to limit the boundary of the area whose residents might use the road
- that the surveys would be hand delivered to all houses in January. The Scouts do not have enough members for this task so it was agreed that Councillors would deliver according to the roads allocated for planning responsibilities, with the following adjustments:
  - Councillor Spring would assist with Rectory Road
  - Councillor Anderson volunteered to assist with additional houses
  - Councillor Robertson volunteered to do the outlying properties
  - District Councillor Law to assist with deliveries.

The following were agreed:

- more than one response would be allowed per household subject to number of occupants.
- responders could give up to two preferred options
- the letter and options would be put on the website **NB**
- to print 500 numbered copies and to proceed with Goring Press but request two double sided sheets (explanation of options on reverse of survey form)
- to add text at the bottom of the survey for confirmation that the responder is a resident of Streatley.

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- responses could be scanned or photographed and emailed back. Councillor Barnes to set up a specific email address.
- that responses could be dropped off at the Chairman's or Clerk's home address

**Action Completed**

It was suggested that a box for collection of completed surveys be placed outside at the rear of The Bull. Clerk to look at options for a lockable box  
Councillor Barnes to add details to the form of where/how responses can be returned. Revised letter has been distributed to all Councillors.

**Clerk**

Councillor Spring has written an article for the December GGN.

Clerk has compiled a draft plan of delivery routes circulated to all Councillors.

**Action Completed**

District Councillor Law to sign letter.

- d. 19/139 a ii. The process for listing The Bull public house as an Asset of Community Value is under way and Councillor Jubb sent the completed form to WBC.

The panel determined that The Bull did not meet the criteria for listing as the letting rooms brought it into the hotel category and most of the income is from the hotel business. There was also a comment that the submission did not include backing from individual members of the public.

District Councillor Law recommended that Council pursues the matter further and would like to be informed when the Council is ready to reapply.

23 letters of support have now been received. Councillor Spring has written a thank you letter to GGN and has received useful information from CAMRA. All have now been passed to Councillor Jubb to work on the resubmission process.

Councillor Jubb to speak with a local village that has been through this process and then consult with District Councillor Law before resubmitting the application. Ongoing.

**MJ**

Councillor Jubb asked District Councillor Law if there was any involvement of Marstons in the decision to reject SPC's previous application.

The freehold of The Bull is owned by the Wellington Pub Group.

- e. 20/040 f ii. Clerk to obtain name badges for Councillors Jubb, Smith and Anderson plus the Clerk. WBC can provide these.

**Clerk**

- f. 21/094 xlv. Councillor Spring has spoken with St. Mary's Church regarding plans for a beacon for the Queen's platinum jubilee on 2nd June 2022.

Insurance for a beacon on the church proved expensive in the past. The church is willing to join in with any plans by the Parish Council and a beacon on Lardon Chase will be investigated. Councillor Jubb has spoken with the National Trust about this. Following the issues with fireworks being set off recently on Lardon Chase there is some reluctance for this, but it will be passed to the management of the property for a decision.

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- Councillor Jubb suggested that a gas fired beacon may be less of a fire risk than a wood burner and is preferable for NT.
- Councillor Spring has contacted Goring PC and they have no plans for a beacon.
- The Clerk to Goring PC has advised that the Gap festival team is expected to contact SPC regarding plans for the celebrations on 5 June. **Action Completed**
- g. 21/127 d. Clerk to arrange repair to gatepost to enclosed play area. Fencing contractor contacted – to be chased.
- Gate has again been chained up and a new notice posted. **Action Completed**
- Post meeting note: Both gateposts were replaced on 11<sup>th</sup> January.
- h. 21/143 b. The wildflower seeds provided by WBC to be planted to the north of the bench at the corner of Wallingford/Wantage Roads by. Councillors Spring and Anderson planted these during December. **Action Completed**
- i. 21/143 c. The remaining tree saplings to be planted around the Recreation Ground. Councillor Barnes and the Clerk to do this before end of February. **NB/Clerk**
- j. 21/144 h. Clerk to write to ask how traffic flow and car parking will be managed during the works to repair the footpath at the top of the High Street early in 2022. Awaiting response. **Clerk**
- k. 21/158 d v. Clerk to submit precept request once forms are received. Forms received. **Clerk**
- l. 21/158 d vi. Clerk to proceed with quotation for streetlight replacement in Vicarage Lane. **Action Completed**
- m. 21/159 b. Clerk to seek quotes for planting of flowering cherry trees once position is agreed. It was agreed to plant them in the Recreation Ground. **Clerk**
- n. 21/160 di. Clerk to seek quotation for maintenance of Astroturf in ball games area from S7C Slatter. Quotation of £925 + VAT received. It was agreed to proceed with this work in March. Clerk to raise PO. It was agreed to adjust the 2022/23 budget to cover these costs without increasing the overall amount. **Action Completed**
- o. 21/160 g. Clerk to enquire about the out of date roadworks signs in the High Street. Signs now removed but no response received about reason for signs remaining or what work was to be carried out. **Action Completed**
- p. 21/162 a. Clerk to investigate dog poo signs for recreation Ground. ‘Dog Poo Free Zone’ banners are in use in Hampstead Norreys. Their Clerk will investigate who supplied them. There are also stickers around Streatley School provided by WBC Public Protection Partnership. Clerk to investigate. **Clerk**
- q. 21/162 c. Councillors Jubb and Smith volunteered to meet with The Swan on behalf of the Parish Council, to discuss plans for their car park. Councillor Jubb to respond. **MJ/CS**

**22/006 Report of the West Berkshire District Councillor**

No report was received from District Councillor Law.

**22/007 Planning**

**a. Decisions made in between meetings (papers previously circulated)**

None.

**b. Applications for planning permission**

- i. 21/03097/FULD Waterford House, Vicarage Lane.  
Erection of a new dwelling with associated parking and access.

Following discussion, it was resolved that Streatley Parish Council objects to this application on the grounds that it is an additional dwelling outside of the settlement boundary.

**c. Planning matters received since the agenda was circulated (papers circulated prior to the meeting)**

None.

**d. Decisions by WBC**

None.

**e. Applications debated at previous meetings still pending WBC consideration.**

- i. 21/02486/FUL Linden Cottage, Reading Road.  
Erection of agricultural barn and two general purpose field shelters.

Streatley Parish Council does not object to this application.

- ii. 21/02877/HOUSE Chaddleworth, road to Cleeve Court.  
Proposed extension to create a studio in the roof space above the garage.  
Streatley Parish Council does not object to this application but request conditions that “only to be used by the resident of the property as a home office or studio and not to be used for business or letting purposes.”

- iii. 21/02670/LBC2 4 Icknield Cottages, High Street.  
Replacement of the two existing windows and front door to the front elevation with like-for-like double glazed replacements.  
Streatley Parish Council does not object to this application but note that the issue which led to the previous refusal has not been addressed.

- iv. 21/02908/HOUSE Warren Cottage, Rectory Road.  
Proposed detached summer room & bike store; front canopy; first floor dormer window; changes to fenestrations and roof tiles.  
Streatley Parish Council does not object to this application but request that the summerhouse is not used as a separate dwelling.

- v. 21/02952/HOUSE Pensylva, The Coombe.  
Extend existing bungalow with part one and a half storey and part one storey. Renew approval 19/00652/HOUSE.  
Streatley Parish Council does not object to this application.

- vi. 21/03048/HOUSE 2 St Christopher’s Cottages. The Coombe.

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Single storey side and rear extension.

Streatley Parish Council does not object to this application

**f. Other planning (and licensing) matters**

- i. 21/03019 CERTP The Beeches, Lewendon Hill.  
Replacement of a wooden building attached to the garage with a smaller, more robust structure, to be used as a summer house/gym. (SPC not informed).

**22/008 Finance Matters**

**a. Payments made between meetings.**

- i. £910.20. Eneveo. Replacement streetlights in Wallingford and Wantage Roads.
- ii. £133.28. West Berkshire Council. Salt bin refill at Stitchens Green.

Council ratified payment of the above invoices.

**b. Payment of Accounts received by Council**

- i. £339.00. Savills on behalf of Thames Water. Allotment rent 2022 (reimbursed by SAS).
- ii. £314.11. Eneveo. Street lighting maintenance Q3 2021.
- iii. £91.75. Eneveo. Street lighting repairs Q3 2021.
- iv. £408.00. HMRC Q3 payment.
- v. £45.00. Open Spaces Society. Membership renewal 2022.
- vi. £14.39. N. Barnes. Streatley.org domain renewal.
- vii. £106.29. SSE. Street lighting energy December (paid by direct debit).

Council resolved that the above invoices be approved for payment.

**Clerk**

**c. Receipts**

- i. £339.00. Streatley Allotment Society. Allotment rent 2022.
- ii. £895.70. HMRC. Q3 2021/2 VAT reimbursement.

Council acknowledged receipt of these payments.

**d. Other Finance Matters**

- i. Council approved the bank reconciliation as of 31<sup>st</sup> December 2021 (previously circulated).
- ii. Council acknowledged payment of the Clerk's salary on 1<sup>st</sup> January.
- iii. Council received and approved the Q3 comparison as of 31<sup>st</sup> December 2021 (previously circulated).
- iv. Council acknowledged Q3 2021/2 VAT return of £895.70.
- v. Council noted and agreed setting up of direct debit for annual ICO registration renewal (this will provide a £5 per year discount on the fees).

**22/009 Specific Matters for Discussion/Decision:**

None.

**22/010 Reports on:**

**a. Heart of Streatley Charitable Trust**

Councillor Barnes had nothing to report.

**b. Website/IT**

Councillor Barnes had nothing to report.

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Councillor Coyle's emails to be left as 'read only' for a short period before being switched off. **NB**

**c. Allotment Society.**

Councillor Robertson reported that the next meeting is scheduled for 7 February.

**d. Recreation Ground**

No report received from FoSRG.

**e. Neighbourhood Action Group**

Nothing to report. The next meeting is to be held on 19<sup>th</sup> January when the issue with dog fouling in the Recreation Ground will be raised.

**f. St. Mary's Church**

Councillor Spring had nothing to report,

**g. Traffic and Highways**

Councillor Jubb had nothing to report.

**22/011 Correspondence (not dealt with elsewhere in the agenda)**

- i. 13<sup>th</sup> December. WBC Press Release. WBC offer grants of up to £25,000 to businesses to support green growth and recovery.
- ii. 17<sup>th</sup> December. WBC. Planned temporary suspension of the garden and food waste collection service.
- iii. 17<sup>th</sup> December. WBC press release. Waste service changes to improve resilience.
- iv. 21<sup>st</sup> December. News from the North Wessex Downs.
- v. 21<sup>st</sup> December. WBC press release. Rough sleepers across West Berkshire at an all-time low.
- vi. 23<sup>rd</sup> December. WBC Parish climate forum.
- vii. 23<sup>rd</sup> December. West Berkshire heritage forum AGM.
- viii. 30<sup>th</sup> December. WBC. Top tips for a green new year.
- ix. 8<sup>th</sup> January. J. Carrington. B4009 - Freight transport strategy.
- x. 10<sup>th</sup> January. RBFRS. Royal Berkshire Fire Authority council tax consultation 2022/23.

**22/012 Items Raised by Councillors**

None.

**22/013 Open Forum**

None.

**22/014 End of Meeting**

There being no further business, the Chairman confirmed that the next meeting would take place on Monday 14<sup>th</sup> February 2022 in the Morrell Room at 7:50pm. The meeting closed at 9.10 pm.

Future meetings: 2nd Monday of the month except August when there are no meetings.