

Actions

**MINUTES OF A MEETING OF STREATLEY PARISH COUNCIL HELD
IN THE MORRELL ROOM, STREATLEY ON 11 APRIL 2022 (start 7.50pm)**

Present – Mr J Spring (Chairman), Mr N Barnes, Mr M Davis, Mrs S Anderson, Mr M Robertson.

22/051 Preliminaries

- a. **Dispensations**
None.

22/052 Apologies

Mr M Jubb, Mr C Smith, District Councillor A Law.

22/053 Open Forum

There was one member of the public present whose name is appended to these minutes. The member of the public came along to present, and seek support for, the case for resubmitting the lapsed Planning Application to relocate the Scout storage cabin to the Recreation Ground car park.

The application in 2014 was submitted by the Parish Council. The cabin would have been positioned next to the football club cabin at the western edge of the car park. The planning consent involved both fencing and hedging around both cabins. Other sites have been considered but they all have issues with access.

Councillor Spring explained that a lot has changed in the last 8 years, including an increase to the security around the ground making access more difficult and the bank where the cabin was to be originally positioned is now a wildflower area.

It was agreed that Councillors would need to visit the site before a fuller debate could take place. **All**

The Open Forum closed at 20:12 and the member of the public left.

22/054 Minutes

- i. Council resolved that the minutes of the meeting held on 14th March 2022, having earlier been circulated, be agreed as the correct record, and signed by the Chairman. **Clerk**

22/055 Matters Arising from Previous Minutes

- a. 19/026 iii. The Primary School Eco group is looking for projects. Following the resignation of Councillor Coyle, Councillor Anderson has agreed to perform the role of liaison with the school and has taken over this action. She will email the school to inform them of the change of contact and ask about their current plans.

Councillor Anderson has emailed the head teacher but has not yet had a response. The school is now closed for the Easter break. **SA**

- b. 19/074 i. High Street traffic. 430 traffic survey letters (430) were delivered to all homes in Streatley (including Stitchens Green and Southridge) with responses to be received by 28th February. 222 forms (51.6%) were returned, which equated to 456 individual responses. All responses have been collated into a database and copies stored electronically.

The favoured option was number 4 - daytime parking for residents only, followed in second place by number 3 - a reduction to 14/15 car parking spaces. Following discussion, it was agreed by the Council and District

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Councillor Law that the daytime parking for residents only should be the preferred option to be submitted to WBC. The Clerk has written to WBC Highways with this view, and the survey results. WBC Highways are considering proposals.

19/141 xi. When plans are in place for Streatley High Street they will be discussed with Goring PC.

JS

- c. 19/139 a ii. The application to list The Bull public house as an Asset of Community Value commenced in 2019 and Councillor Jubb sent the completed form to WBC. The panel determined that The Bull did not meet the criteria for listing as the letting rooms brought it into the hotel category and most of the income is from the hotel business. There was also a comment that the submission did not include backing from individual members of the public. Subsequently 23 letters of support were received.

All information has now been collected and the submission will be redrafted and submitted to WBC.

MJ

As Councillor Jubb was not at the meeting, the Clerk to seek an update on progress.

- d. 20/040 f ii. Clerk to obtain name badges for Councillors Jubb, Smith, Davis, and Anderson plus the Clerk. Each card costs £4 and will come with holder and lanyard. Badges now received.

**Action
Completed**

- e. 22/025 b. This year's Parish Assembly will be held on Thursday 19th May. Clerk has confirmed booking of the Morrell Room and has put together a list of invitees.

Invitations have been sent out with 13 acceptances so far. This will be reviewed at the end of April.

Councillor Barnes has agreed to arrange refreshments.

**JS/Clerk
Clerk/NB**

- f. 22/039 iv. To collect ideas for submission for WBC Members bid. A metal barrier to replace the chain at the entrance to the Recreation Ground car park has been suggested.

All

It was agreed to seek quotes for a metal barrier. Clerk to ask Councillor Jubb to investigate this.

MJ

- g. 22/040 f ii. Planning appeal – land adjacent to Sunfield. Clerk to draft a letter reinforcing the Council's objections. Letter submitted 15th March.

**Action
Completed**

- h. 22/041 d iv. Clerk to complete revision of bank mandate. All details now collected. Councillors Anderson and Davis signed their respective sheets and Councillors Barnes, Robertson and Spring signed the mandate.

Clerk

Signatures to be collected from Councillors Smith and Jubb.

- i. 22/045 i. Councillor Anderson to discuss with the school the danger of cars exiting Streatley Hill on a red-light during school journey times.

SA

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Councillor Anderson is awaiting a response from the school.

- j. 22/045 ii. Clerk to book a table at the jubilee street party for the use of Parish Council members. Table for 10 booked.

**Action
Completed**

22/056 Report of the West Berkshire District Councillor

No report was received from District Councillor Law.

22/057 Planning

a. Decisions made in between meetings (papers previously circulated)

- i. 22/00668/HOUSE 3 Coombe Cottages, The Coombe.

Siting of electric vehicle charger and air source heat pump at front of property

The Clerk, in consultation with Councillors Jubb, Smith, Spring, Robertson, Anderson, Davis and Barnes, determined that Council do not object to this application.

Council resolved to ratify this decision.

- ii. 22/00681/HOUSE Mulberry House, High Street.

Two storey side extension and rear extension which is part single and part two storeys. Internal alterations associated with the works.

Replacement windows throughout the property, existing side slot windows infilled. Chimney to rear to be reinstated. Rebuild of the existing raised bed/retaining wall, new gates. Increase in off road parking space and detached garage outbuilding.

The Clerk, in consultation with Councillors Jubb, Smith, Spring, Robertson, Anderson, Davis and Barnes, determined that Council has no objection to the application for the house but has objections to the design of the garage and the car parking arrangement:

1. Roof pitch should be aligned to that of the existing house
2. The ridge line of the garage should be significantly lower than the house to offer the impression of an 'outbuilding' rather than a house extension
3. Replacement of the parking configuration from 2-car side-by-side to 3-car end-on-end will add to traffic issues rather than reduce

SPC also proposes the following additional stipulations:

1. The garage should not be used as accommodation
2. Replacement windows and glazing should be of the design of such features as was the case when the property was first constructed
3. House side window slots should not be bricked in if they have any historical significance.

Council resolved to ratify this decision.

b. Applications for planning permission

- i. 22/00737/HOUSE Ridgeway, Wantage Road

Retrospective planning for construction of a timber summerhouse outbuilding with flat roof in rear garden.

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Following discussion, it was resolved that Streatley Parish Council does not object to this application but would request a condition is added to any approval that the building cannot be used as residential accommodation.

- ii. 22/00778/HOUSE 1 Golf Cottages, Rectory Road
Construction of a new covered outdoor studio (5.5mx3.5m), landscaping works and addition of an open arbour.

Following discussion, it was resolved that Streatley Parish Council does not object to this application but would request a condition is added to any approval that the building cannot be used as residential accommodation. Before submitting this response, Councillors Anderson and Robertson will visit the neighbours to see if they have any objections.

SA/MR

c. Planning matters received since the agenda was circulated (papers circulated prior to the meeting)

None.

d. Decisions by WBC

- i. 22/00075/HOUSE 2 Underwood Cottages, The Coombe.
Demolition of existing double garage and erection of replacement home office.

Streatley Parish Council did not object to this application but requested that the following conditions are added to any approval:

1. The building is only to be used by the residents of the property as a home office or studio and not to be used for business or letting purposes.
2. The owners to ensure that the shared access to the garages at the rear of Underwood Cottages is kept clear at all times during the building period and any damage caused to this access in the course of construction is to be made good.

Withdrawn 25 March.

- ii. 22/00198/HOUSE & 22/00200/LBC2 4 Icknield Cottages, High Street.
Rear first floor extension, internal alterations, alterations to rear out building and construction of new brick & flint garden wall.
Streatley Parish Council did not object to this application.

Refused 31 March.

- iii. 22/00320/HOUSE 15 Hill Gardens.
Removal of existing flat roofed porch and bay window roof and formation of new pitched roof to porch and bay window, with no change to the existing footprint.
Streatley Parish Council did not object to this application.

Approved 6 April.

e. Applications debated at previous meetings still pending WBC consideration.

- i. 21/03097/FULD Waterford House, Vicarage Lane.
Erection of a new dwelling with associated parking and access.

Streatley Parish Council objects to this application on the grounds that it is an additional, not replacement, building outside the settlement boundary.

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- ii. 22/00138/FUL2 Linden Cottage, Reading Road.
Retrospective regularisation of mixed agricultural hardstanding/engineering works.
Streatley Parish Council does not object to this application.
- iii. 22/00286/HOUSE 4 White Hard Yard, High Street.
Rationalisation of entrance. Attic level link roof with accommodation.
Streatley Parish Council does not object to this application. However, following concerns from a neighbour, Council has requested that the access is always kept clear.

f. Other planning (and licensing) matters

None.

22/058 Finance Matters

a. Payments made between meetings.

None.

b. Payment of Accounts received by Council

- i. £1,110.00 (£925 + VAT). S&C Slatter. Maintenance of Astro turf.
- ii. £33.30. H. Preston-Barnes. Travel expenses - collection/return of litter pick kits and cheque to bank.
- iii. £135.00 (£112.50 +VAT). WBC. Annual dog bin emptying recharge.
- iv. £414.20. HMRC. Q4 2021/22 payment.
- v. £210.00. Jane Olds. Internal Audit fee.
- vi. £314.11 (£261.76 + VAT). Enerveo. Street Lighting Maintenance Q1 2022.
- vii. £212.54 (£177.12 + VAT). Enerveo. Street Lighting Chargeable repairs Q1. 2022.
- viii. £97.40 (£92.78 + VAT). SSE. Street lighting energy March (paid by direct debit).

Council resolved that the above invoices be approved for payment.

Clerk

c. Receipts

- i. £60.00. Russell-Cooke Solicitors. Transfer of lease for Charlwood House.

Council acknowledged receipt of this payment.

d. Other Finance Matters

- i. Council approved the bank reconciliation as of 31st March 2022 (previously circulated).
- ii. Council acknowledged payment of the Clerk's salary on 1st April.
- iii. Council agreed the Enerveo Street Lighting Annual Charges for April 2022-March 2023. There is an increase of £4.45 per month.
- iv. Council received Quarter 4 2020/21 budget comparison (previously circulated).
- v. Council received 2020/21 reserves summary (previously circulated).
- vi. Council acknowledged the final 2020/21 HMRC submission for Income Tax and NI.
- vii. Council acknowledged Q4 VAT reclaim of £227.39.
- viii. Council received the Internal Audit Report for 2021/22. The Clerk will consolidate the actions and present at a future meeting. **Clerk**
- ix. Council received and approved the accounts for the year ending 31st March 2022. The Chairman and Clerk signed the accounts.
- x. Council received and approved the 2021/22 End of Year Bank Reconciliation to accompany the Annual Return. The Chairman and Clerk signed the Bank Reconciliation.
- xi. Council received and approved the Annual Governance statement for 2021/22. The Chairman and Clerk signed the Annual Governance statement.

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- xii. Council received and approved the Accounting Statements for 2021/22. The Chairman and Clerk signed the Accounting Statements.
- xiii. The Bank Mandate papers were signed by those present.

22/059 Specific Matters for Discussion/Decision:

- a. Councillor Anderson gave an update on the request for storage of goal posts by the football club. The current plastic posts, stored in the cabin, are reaching the end of life. The club has a set of metal posts (16 x 7 feet) that could be moved to Streatley should a suitable place be found to store them.

It was suggested that storage to the southern end of the ground would be preferable to a location near the play area. Councillor Anderson to meet with the club representatives to look at the options.

SA

22/060 Reports on:

a. Heart of Streatley Charitable Trust

Nothing to report. The next meeting is scheduled for the first week of May.

b. Website/IT

Councillor Barnes reported that the front page has been rearranged and reference to last year's Parish Assembly removed.

c. Allotment Society.

Councillor Robertson reported that the AGM, via Zoom, will be held later this month.

The society is looking for a site manager and will hold a working party to lay wood chippings on the pathways.

d. Recreation Ground

No report was received from FoSRG.

e. Neighbourhood Action Group

Councillor Spring reported that:

- i. the lorry stranded in the hole left by the water leak on the Wallingford Road has been referred to Thames Valley Police who are looking at taking action.
- ii. another incident had occurred with a car travelling along Rectory Road having to take action to avoid a vehicle exiting the Golf Club. The driver from the Golf Club allegedly insisted he had 'right of way'. This has been referred to the Golf Club.

f. St. Mary's Church

Councillor Spring had nothing to report.

g. Traffic and Highways

There was no report from Councillor Jubb.

22/061 Correspondence (not dealt with elsewhere in the agenda)

Correspondence (not dealt with elsewhere in the agenda)

- i. 14th March. WBC Press Release. West Berkshire backs Keep Britain Tidy' #bigbagchallenge to help 'spring clean' Britain.
- ii. 14th March. WBC Press Release. Ukraine Local Sponsorship Scheme.

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- iii. 17th March. Ridgeway National Trail. Spring Newsletter.
- iv. 17th March. WBC. Invitation to join Parish Climate Forum.
- v. 18th March. Friends of the Ridgeway annual report.
- vi. 18th March. WBC Press Release. West Berkshire's motion to support the Ukrainian Crisis.
- vii. 21st March. Friends of the Ridgeway Press release: 40th anniversary of the Swire Ridgeway Arts Prize Exhibition.
- viii. 21st March. BALC. What You Need to Know - New Clerk/Officer Training Course April. It was decided that, as this was being held in Basingstoke, SPC would wait for the next scheduled courses.
- ix. 21st March. BBC Radio Berkshire - Make a Difference Awards.
- x. 22nd March. WBC Press Release. WBC needs your opinion about the upcoming separate food waste collections service.
- xi. 25th March. Friends of the Ridgeway. AGM Documents.
- xii. 1st April. J. Ashton. Thames Path public access denied at Cleeve Lock.
- xiii. 2nd April. Going Forward Buses. Saturday services suspended.
- xiv. 3rd April. Friends of the Ridgeway. Banning recreational vehicles from the Ridgeway and other National Trails.
- xv. 4th April. WBC Press Release. WBC's Newtown Road Recycling Centre to open for longer hours on Thursdays during summer months.
- xvi. 5th April. WBC Press Release. Special Easter weekend bus travel in West Berkshire.
- xvii. SSEN resilient communities' fund.
- xviii. WBC, Berkshire Digital Infrastructure Group - Digital Survey.

22/062 Items Raised by Councillors

- i. Councillor Anderson reported that the stile close to Orchard Cottage is slippery and dangerous when wet. Clerk to report to WBC. **Clerk**
- ii. Councillor Robertson reported that the tarmac around a drain towards the top of Streatley Hill is disintegrating and in need of repair. Clerk to report to WBC. **Clerk**
- iii. Councillor Davis reported damage to his own, and a neighbour's, car when parked on the High Street. Councillor Davis to report to WBC Highways. **MD**
- iv. Councillor Spring thanked people for taking part in recent the litter pick. There was a good turnout. Councillor Davis reported that his sons had collected several tree protectors that had not been put into the waste. Councillor Barnes suggested he returned them to the Wild Wood as there are future plans to reuse them.
- v. Councillor Spring raised the issue of the increase in costs being imposed by Goring Parish Council on personal trainers using their recreational spaces. It was agreed that local trainers and local people being trained should be encouraged but Streatley Recreation Ground should not be used as a cheaper alternative for businesses from outside of the area.

There are already T&Cs in place for those trainers who contact SPC requesting use of the ground.

As several Councillors regularly visit the ground, it was agreed to monitor the situation before taking further action.

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22/063 Open Forum

None.

22/064 End of Meeting

There being no further business, the Chairman confirmed that the next meeting would take place on Monday 9th May 2022 in the Morrell Room at 7:50pm. This will be the Annual Parish meeting.

The meeting closed at 9:35 pm.

Future meetings: 2nd Monday of the month except August when there are no meetings.