

**MINUTES OF A MEETING OF STREATLEY PARISH COUNCIL HELD
IN THE MORRELL ROOM, STREATLEY ON 13 JUNE 2022 (start 7.50pm)**

Actions

Present – Mr C Smith (Chairman), Mr N Barnes, Mr M Davis, Mrs S Anderson, Mr M Jubb, Mr M Robertson, Mr J Spring.

22/084 Preliminaries

- a. **Dispensations**
None.

22/085 Apologies

None.

22/086 Open Forum

There were no members of the public present hence the Open Forum raised no issues.

22/087 Minutes

- i. Council resolved that the minutes of the meeting held on 9th May 2022, having earlier been circulated, be agreed as the correct record, and signed by the Chairman. **Clerk**

22/088 Matters Arising from Previous Minutes

- a. 19/074 i. High Street traffic.

The Clerk has written to WBC Highways with the preferred views from the traffic survey and council awaits WBC Highways proposal.

19/141 xi. When plans are in place for Streatley High Street they will be discussed with Goring PC.

Clerk to contact WBC for an update on progress of their proposals.

Councillor Smith to seek an update from District Councillor Alan Law.

**JS/CS
Clerk
CS**

- b. 19/139 a ii. The initial application to list The Bull public house as an Asset of Community Value was determined as not meeting the criteria for listing as the letting rooms brought it into the hotel category with most of the income from the hotel business.

Information has now been collected for a resubmission and Councillor Jubb, with help from Councillor Anderson, now has finer details regarding past income streams for The Bull from sales of food and drink. The submission is in the process of being redrafted before being submitted to WBC.

MJ

Assistance required from Councillors for information of community groups use of The Bull facilities.

All

- c. 22/025 b. This year's Parish Assembly was held on Thursday 19th May in the Morrell Room.

Invitations were issued with 17 acceptances. This was reviewed at the end of April. As a result, 5 organisations were sent reminder emails.

Councillor Barnes arranged refreshments.

Councillor Spring drafted a summary of the last years work by the Parish Council which Councillor Smith presented.

**Action
Completed**

- d. 22/039 iv. Councillor Jubb circulated a quotation for a metal barrier to replace the chain at the entrance to the Recreation Ground car park. This

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will be 2.2 metres high, have a double bar at the top, a catch post to lock in the Open position when required and a warning sign at 2 metres high.

It was agreed that this should be submitted to Councillor Law by 16 May. The Clerk completed and submitted the application form. Councillor Jubb has satisfactorily answered one question from WBC. SPC now awaiting a decision on this application.

Clerk

- e. 22/041 d iv. The revision of the bank mandate is complete with the required signatures collected.

This has been sent to Lloyds bank. Clerk to chase progress of this.

Clerk

- f. 22/045 i. Councillor Anderson to discuss with the school the danger of cars exiting Streatley Hill on a red-light during school journey times.

Councillor Anderson has spoken with the school. It is not viable to employ a lollipop person.

Regular reminders regarding crossing the road are sent out by the school.

Councillor Spring has mentioned at NAG meeting (see 22/093 e below).

There was also an opportunity to seek views from TVP at the Parish Assembly.

**Action
Completed**

- g. 22/053 Proposal for relocation of Scout storage cabin. Councillors to visit site ahead of formal discussion.

Councillor Barnes mentioned this at the recent Heart of Streatley meeting. No Trustees were in favour of this as it would take away light from the wild wood. An issue was raised about the removal of any car parking spaces as there is insufficient parking currently when a football match takes place.

The trustee responsible for Environmental issues has also looked at the location and said that removal of the bank is likely to affect the roots of at least 3 trees causing them to become unstable.

Councillor Anderson to speak to the football club who do not use the cabin, but it has contents from the original team. The Clerk to ask a representative from The Stingers if they can remove the cabin.

Clerk

The Clerk has circulated original Football club agreement for the cabin.

**Action
Completed**

Councillors Davis proposed a position for the Cabin. He will look at and measure the existing cabin to see if this is suitable for relocation. He will also investigate whether a smaller cabin could be used, and space made available for football club storage.

MD

An email was received from Friends of Streatley Rec expressing their concerns about this proposal and suggesting the area adjacent to the swings (Northeast corner) as a possible location. This was deemed too small to accommodate the cabin without encroaching on the Public Footpath.

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It was determined that the Parish Council would lease the land for this purpose and any planning permission would need to be obtained by the scouts.

- h. 22/058 d viii. Clerk to consolidate the actions from the Internal Audit and present at the July meeting.

Clerk

- i. 22/062 ii. Clerk to report to WBC that the tarmac around a drain towards the top of Streatley Hill is disintegrating and in need of repair.

The damaged bollard on the High Street has been removed. Clerk has enquired whether it will be replaced. WBC response is that the area has been made safe. The replacement of the bollard has been included in part of our pre-site investigations for footway improvements.

**Action
Completed**

- j. 22/076a. The Clerk has purchased hanging baskets and bunting for the bus shelter.

Due to time constraints, it was not possible to purchase and plant tubs in time for Jubilee celebrations.

Clerk

- k. 22/076a. Clerk to purchase replacement trough and plants for High Street.

Clerk

- l. 22/077b. Councillor Barnes to update SPC web site to reflect changes of Chairman and vice-chairman.

**Action
Completed**

- m. 22/077f. Councillor Smith has spoken with the owner of the car parked in Church Lane who stated that he had been given permission by the Morell Room caretaker. Councillor Spring to relay back to the church.

JS

- n. 22/077 g. Councillor Jubb to contact WBC Highways about the vehicle activated speed sign for Wallingford Road which was in the programme for last year. As we have had no reports of speeding along this road for a while, Councillor Jubb will ask if this should be put on hold.

**Action
Completed**

WBC have confirmed that this has been removed from the list of work but can be returned if necessary.

- o. 22/079 i. Councillor Jubb to approach WBC regarding guidance regarding what is/is not allowed for electric car charging points. This could be referenced on the SPC web site. Initially District Councillor Law to be asked who to contact within WBC.

MJ

Councillor Jubb has emailed 3 people from WBC with no response. Clerk to look out contact details of person who sent correspondence regarding charging adjacent to streetlights.

Clerk

- p. 22/079 ii. The gate used on the leased land to be moved temporarily to the meadows and sold if it cannot be used.

NB

The gate has been moved to the meadows and will be offered for sale.

22/089 Report of the West Berkshire District Councillor

No report was received from District Councillor Law.

22/090 Planning

a. Decisions made in between meetings (papers previously circulated)

None.

b. Applications for planning permission

i. 22/01257/HOUSE Littledown, Rectory Road

Installation of a garden room to use as a home office and gym.

Following discussion, it was resolved that Streatley Parish Council does not object to this application but would request a condition is added to any approval that the building cannot be used as residential accommodation.

c. Planning matters received since the agenda was circulated (papers circulated prior to the meeting)

None.

d. Decisions by WBC

i. 22/00737/HOUSE Ridgeway, Wantage Road

Retrospective planning for construction of a timber summerhouse outbuilding with flat roof in rear garden.

Streatley Parish Council did not object to this application but requested conditions that "cannot be used as residential accommodation."

Approved 16 May.

ii. 22/00778/HOUSE 1 Golf Cottages, Rectory Road

Construction of a new covered outdoor studio (5.5mx3.5m), landscaping works and addition of an open arbour.

Streatley Parish Council did not object to this application but requested conditions that "cannot be used as residential accommodation."

Approved 20 May.

iii. 22/00488/COND1 Duzac, The Coombe.

Conditions relating to application 20/01602/FULD.

Streatley Parish Council did not object to the original application but were aware of Neighbours concerns.

Approved 27 May.

iv. 22/00668/HOUSE 3 Coombe Cottages, The Coombe.

Siting of electric vehicle charger and air source heat pump at front of property.

Streatley Parish Council did not object to this application.

Withdrawn 27 May.

e. Applications debated at previous meetings still pending WBC consideration.

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- i. 21/03097/FULD Waterford House, Vicarage Lane - erection of a new dwelling with associated parking and access.

Streatley Parish Council objects to this application on the grounds that it is an additional, not replacement, building outside the settlement boundary.

- ii. 22/00138/FUL2 Linden Cottage, Reading Road.
Retrospective regularisation of mixed agricultural hardstanding/engineering works.
Streatley Parish Council does not object to this application.
- iii. 22/00286/HOUSE 4 White Hard Yard, High Street.
Rationalisation of entrance. Attic level link roof with accommodation.
Streatley Parish Council does not object to this application. However, following concerns from a neighbour, Council has requested that the access is always kept clear.
- iv. 22/00681/HOUSE Mulberry House, High Street.
Two storey side extension and rear extension which is part single and part two storeys.
Internal alterations associated with the works.
Replacement windows throughout the property, existing side slot windows infilled. Chimney to rear to be reinstated. Rebuild of the existing raised bed/retaining wall, new gates.
Increase in off road parking space and detached garage outbuilding.

Streatley Parish Council does not object to the application for the house but has objections to the design of the garage and the car parking arrangement as follows:

1. Roof pitch should be aligned to that of the existing house
2. The ridge line of the garage should be significantly lower than the house to offer the impression of an 'outbuilding' rather than a house extension
3. Replacement of the parking configuration from 2-car side-by-side to 3-car end-on-end will add to traffic issues rather than reduce

SPC also offer the following additional statements:

1. The garage should not be used as accommodation
2. Replacement windows and glazing should be of the design of such features as was the case when the property was first constructed
3. House side window slots should not be bricked in if they have any historical significance.

f. Other planning (and licensing) matters

None.

22/091 Finance Matters

a. Payments made between meetings.

- i. £100.44 (£95.67 + VAT). SSE. Street lighting energy April (Paid by direct debit).
- ii. £4,977.75. PWLB. PWLB. Loan Payment (Paid by Direct debit).

Council ratified payment of the above invoices.

b. Payment of Accounts received by Council

- i. £16.99 (£14.16 + VAT). Hazel Preston-Barnes. Parish Assembly Snacks.

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- ii. £2.40 (£2.00 + VAT). Hazel Preston-Barnes. Parish Assembly Stationery supplies.
- iii. £126.00. Playsafety Ltd. RoSPA Inspection of Recreation Ground Play equipment.
- iv. £1,440.00 (£1200.00 + VAT). Arbocare Ltd. Tree work behind Middle House.
- v. £466.49 (£388.74 + VAT). Enerveo. Replacement streetlight lantern P1 Wantage Road.
- vi. £466.49 (£388.74 + VAT). Enerveo. Replacement streetlight Reading Road.
- vii. £39.98 (£33.32 + VAT). Hazel Preston-Barnes. 2 x Hanging Baskets for bus shelter.
- viii. £12.60. Hazel Preston-Barnes. Travel to purchase hanging baskets.
- ix. £13.99 (£11.66 + VAT). Hazel Preston-Barnes. Bunting for bus shelter.
- x. £216.00 (£180+ VAT). M&C Landscapes. Grass cutting x 2 in May.
- xi. £91.72 (£87.36 + VAT). SSE. Street lighting energy May. (Paid by direct debit).

Council resolved that the above invoices be approved for payment.

Clerk

c. Receipts

None.

d. Other Finance Matters

- i. Council approved the bank reconciliation as of 31st May 2022 (previously circulated).
- ii. Council acknowledged payment of the Clerk's salary on 1st June.
- iii. Council discussed and agreed the proposal from SSE Business for Street Lighting energy July 2022-June 2024 which includes the adjustments for the replacement LED lamps. Clerk to formally accept the contract. Councillor Davis to review the documentation to ensure the usage estimates are reasonable. Clerk to forward documents.

MD/Clerk

22/092 Specific Matters for Discussion/Decision:

a. Review of Parish Assembly

The Parish Assembly went well with a lot of interaction between the invited groups. The number of members of the public attending was disappointing compared with pre-pandemic levels.

The Clerk suggested that the list of people (not organisations) invited to attend be extended so that it gets into their diaries at an early stage.

All

It was also agreed to increase 'marketing' of the event in the future. All possible media channels should be used, and a reusable banner produced for the High Street.

b. Actions arising from RoSPA inspection of the play equipment

The Clerk has created a list of actions arising from the report. There were no high priority (red) actions in the report. There were 10 medium (yellow) and 11 low (green) priority actions. Most of the medium priority actions involved the bark surface within the enclosed play area. It was decided to ask M&C Landscapes to trim the weeds within this area, rake over the bark and advise whether a top up was required.

Clerk

22/093 Reports on:

a. Heart of Streatley Charitable Trust

The meadows were open on 10th June as part of the Gap Festival Open Gardens. The Green Gym will be working in the meadows to remove ragwort on 23rd June.

b. Website/IT

Councillor Barnes had nothing to report but will investigate the spam filter to stop the messages being sent purporting to come from the Chairman.

c. Allotment Society.

Councillor Robertson had nothing to report.

d. Recreation Ground

No report was received from FoSRG apart from the email regarding the Scout cabin request.

e. Neighbourhood Action Group

The last meeting was held on 18th May. Councillor Spring reported:

- i. the driver ignoring the Road Closed sign on the Wallingford Road has been contacted, prosecuted, and fined.
- ii. the police have promised to speak with the Golf Club regarding cars emerging without regard to oncoming vehicles.
- iii. a PCSO will arrange to visit the school to talk about Road Safety.
- iv. in the past 4 months there has been 2 reports of theft from a vehicle and one report of theft of a caravan in Streatley.
- v. the next meeting is scheduled for 14th September.

f. St. Mary's Church

Councillor Spring reported that:

- i. The Bishop of Oxford visited on 12th June.
- ii. Vandals have pulled the outside tap off the wall of the church.

g. Traffic and Highways

Councillor Jubb reported a near miss at the traffic lights with a car not giving way from the filter from the Wallingford Road. Clerk to add this to the email to WBC Highways about the High Street Proposal.

Clerk

22/094 Correspondence (not dealt with elsewhere in the agenda)

- i. 10th May. WBC Press Release. WBC's London Road Industrial Estate Project progressing.
- ii. 10th May. WBC Press Release. The Household Support Fund Scheme has been extended.
- iii. 11th May. WBC Press Release. Veolia and WBC giving away compost to local residents.
- iv. 12th May. WBC Press Release. Councillors appointed to top roles at Annual Meeting.
- v. 16th May. WBC Press Release. WBC awarded Active Travel funding for Stockcross.
- vi. 20th May. Greenham Trust. Parish council talks - Greenham Trust 25th anniversary.
- vii. 23rd May. WBC. Minerals and Waste Local Plan Proposed Main Modifications Consultation.
- viii. 23rd May. WBC Press Release. Special Platinum Jubilee bus travel in West Berkshire.
- ix. 25th May. WBC. Invitation to join our West Berkshire Parish Climate Forum: Tuesday 7 June.
- x. 26th May. Swings & Smiles (Thatcham). Request for support.
- xi. 26th May. North Wessex Downs Landscape Trust. Spring Newsletter 2022.
- xii. 26th May. WBC. Review of 2021/22. 27th May. Open Spaces Society. May update.
- xiii. 30th May. WBC Press Release. WBC unveils fresh approach for regenerating London Road Industrial Estate.
- xiv. 6th June. WBC Press Release. Join the Gadgeteers at your local library this summer.
- xv. 7th June. CPRE Berkshire Newsletter June/July 2022.

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- xvi. 8th June. WBC Press Release. Take part in our Bus Survey.
- xvii. 9th June. WBC. Invitation to join Parish Climate Forum: Wednesday 13 July 12.30pm.
- xviii. 10th June. The Open Spaces Society: Magazine and AGM arrangements.
- xix. 12th June. West Berkshire Countryside Society. Upstream Magazine.
- xx. 13th June. GreenFest Sat 10th Sept - West Berkshire Parishes Community event.

22/095 Items Raised by Councillors

- i. Councillors reported the traffic issues in the High Street on Friday 10th June with traffic backing up to the middle of Goring High Street at one stage. It was thought that a potential cause was parking from visitors to the Open Gardens. Clerk to write to The Gap Festival asking if consideration for parking can be included in any further events of this type. **Clerk**
- ii. Councillor Spring gave his apologies for the July meeting.
- iii. Councillor Davis mentioned the litter on Lardon Chase and in the adjacent car park. He suggested installing litter bins. The National Trust and volunteers do pick up litter but advise people to take litter home as the cost of emptying bins is high. Councillor Jubb to mention to NT. **MJ**

22/096 Open Forum

None.

22/097 End of Meeting

There being no further business, the Chairman confirmed that the next meeting would take place on Monday 11th July 2022 in the Morrell Room at 7:50pm.

The meeting closed at 9:40 pm.

Future meetings: 2nd Monday of the month except August when there are no meetings.