

**MINUTES OF A MEETING OF STREATLEY PARISH COUNCIL HELD  
IN THE MORRELL ROOM, STREATLEY ON 11 JULY 2022 (start 7.50pm)**

**Actions**

**Present** – Mr C Smith (Chairman), Mr N Barnes, Mr M Davis, Mr M Jubb.

**22/100 Preliminaries**

**a. Dispensations**

None.

**b. Resignation of Councillor**

The Chairman has received a letter of resignation from Mr M. Robertson, due to ill health. The Chairman proposed a vote of thanks to Mr Robertson for his contribution during his time on the Council. A formal vacancy notice was published on 20<sup>th</sup> June and notification of the vacancy will be advertised in the July edition of the Goring Gap News.

**22/101 Apologies**

Mr J Spring, Mrs S Anderson, District Councillor Alan Law.

**22/102 Open Forum**

There was one member of the public present whose name is appended to these minutes. He attended to listen to the debate regarding the relocation of the Scout cabin. (See item 5e below).

**22/103 Minutes**

- i. Council resolved that the minutes of the meeting held on 13<sup>th</sup> June 2022, having earlier been circulated, be agreed as the correct record, and signed by the Chairman. **Clerk**

**22/104 Matters Arising from Previous Minutes**

- a. 19/074 i. High Street traffic.

The Clerk has written to WBC Highways with the preferred views from the traffic survey and is expecting the WBC Highways proposal at the end of July.

19/141 xi. When plans are in place for Streatley High Street they will be discussed with Goring PC.

**JS/CS**

- b. 19/139 a ii. The initial application to list The Bull public house as an Asset of Community Value was determined as not meeting the criteria for listing as the letting rooms brought it into the hotel category with most of the income from the hotel business.

Information has now been collected for a resubmission by Councillor Jubb and is almost ready for resubmission to WBC.

**MJ**

- c. 22/039 iv. A metal barrier to replace the chain at the entrance to the Recreation Ground car park. This will be 2.2 metres high, have a double bar at the top, a catch post to lock in the Open position when required and a warning sign at 2 metres high.

A grant application for 50% of the cost was submitted to Councillor Law and a grant of £1,440.64 was awarded by WBC on 29 June.

On 11 July Council agreed to proceed with this immediately. Clerk to progress.

**Clerk**

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- d. 22/041 d iv. The revision of the bank mandate is complete with the required signatures collected.

This has now been processed by Lloyds bank. Cards, Card readers and passwords have been received for Councillors Smith, Jubb, Anderson and Davies.

**Action  
Completed**

- e. 22/053 Proposal for relocation of Scout storage cabin. Councillors to visit site ahead of formal discussion.

Councillor Barnes stated that the Heart of Streatley Trustees were not in favour of this as it would take away light from the wild wood. An issue was raised about the removal of any car parking spaces as there is insufficient parking currently when a football match takes place. The removal of the bank is likely to affect the roots of at least 3 trees causing them to become unstable.

An email was received from Friends of Streatley Rec expressing their concerns about this proposal and suggesting the area adjacent to the swings (Northeast corner) as a possible location. This was deemed too small to accommodate the cabin without encroaching on the Public Footpath.

It was determined that the Parish Council would lease the land for this purpose and any planning permission would need to be obtained by the scouts.

Councillor Anderson to speak to the football club who do not use the cabin, but it has contents from the original team. The Clerk to ask a representative from The Stingers if they can remove the cabin.

**Clerk**

Councillors Davis has been to see the cabin in its current location and showed photographs. He proposed two options for positions of the cabin. The first would replace the football cabin and cross the fence boundary hence minimising encroachment onto the car park bank. In the second option the cabin would be adjacent to the existing cabin and would protrude further into the car park. Both options would not take away parking spaces

It was decided that the first option was the option preferred by SPC and measures would be taken to remove the football cabin as a space could be provided in the new cabin for football storage. Formal notice to be given once contact details are provided. Councillor Davis to provide contact details for football club.

**MD**

Councillor Barnes to discuss this decision with Heart of Streatley Trustees and Friends of Streatley Rec.

**NB**

Clerk to check whether planning application costs can be avoided if SPC make the application.

**Clerk**

Discussion then concentrated on the screening as it would take time for a hedge to grow to the required height. The Scout group leader was asked to go away and investigate alternative screening such as timber cladding.

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- f. 22/058 d viii. Clerk to consolidate the actions from the Internal Audit and present at the July meeting. See 22/108 a below. **Action Completed**
- g. 22/076a. The Clerk has purchased hanging baskets and bunting for the bus shelter.  
Purchase of plants and tubs will be done when the weather is cooler. **Clerk**
- h. 22/076a. Clerk to purchase replacement trough and plants for High Street. **Clerk**
- i. 22/077f. Councillor Smith has spoken with the owner of the car parked in Church Lane who stated that he had been given permission by the Morell Room caretaker. Councillor Spring to relay back to the church. **Action Completed**
- j. 22/079 i. Councillor Jubb to approach WBC regarding guidance regarding what is/is not allowed for electric car charging points. This could be referenced on the SPC web site. Initially District Councillor Law to be asked who to contact within WBC.  
  
Councillor Jubb to see advice from District Councillor Alan Law. **MJ**
- k. 22/079 ii. The gate used on the leased land to be moved temporarily to the meadows and sold if it cannot be used.  
  
The gate has been moved to the meadows and will be offered for sale. **NB**
- l. 22/091 d iii. Council agreed the proposal from SSE Business for Street Lighting energy July 2022-June 2024 which includes the adjustments for the replacement LED lamps. Clerk to formally accept the contract.  
Councillor Davis to review the documentation to ensure the usage estimates are reasonable. In progress. **MD**
- m. 22/092 b. Actions arising from RoSPA inspection of the play equipment. M&C Landscapes have strimmed the weeds and raked over bark in the enclosed play area.  
  
The weeds in play area require weed killer. It was agreed to proceed with the quotation for a weed spray of the play area, carpark, and perimeter path (cycle track) of £65.00+VAT.  
  
The play area requires a top up of play bark. It was agreed to proceed with topping up of the bark with 2 bags. Price per bag is £150.00+VAT this includes delivery and spreading (2 recommended). **Clerk**
- n. 22/093 g. A near miss was reported at the traffic lights with a car not giving way from the filter from the Wallingford Road. Clerk to add this to the email to WBC Highways about the High Street Proposal.  
  
WBC have responded with the current DoT Guidelines which do not allow Give Way signs in this position. **Action Completed**

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- o. 22/095 i. Clerk to write to Gap Festival organisers about the issues with traffic and parking on the High Street thought to have been caused by the Open Gardens event. **Action Completed**
- The festival organisers responded stating that the problems were not thought to be caused by the Open Gardens. Councillor Smith to meet with the organisers. Clerk to pass on contact details. **CS**
- p. 22/095 iii. Litter on Lardon Chase and in the adjacent car park. Councillor Jubb to speak with National Trust.
- The National Trust sign asks people to take their rubbish home. NT do not put bins in remote locations due to the problem of emptying them and people dumping household waste next to them. **Action Completed**

The member of the public left at 20:45.

**22/105 Report of the West Berkshire District Councillor**

No report was received from District Councillor Law.

**22/106 Planning**

**a. Decisions made in between meetings (papers previously circulated)**

None.

**b. Applications for planning permission**

None.

**c. Planning matters received since the agenda was circulated (papers circulated prior to the meeting)**

- i. 22/01636/House 1 Warren Farm Cottages, Rectory Road.

Demolition of existing garage and erection of new garage outbuilding with art studio.

Following discussion, it was resolved that Streatley Parish Council does not object to this application but would request a condition is added to any approval that the building cannot be used as residential accommodation.

**d. Decisions by WBC**

- i. 21/03097/FULD Waterford House, Vicarage Lane.

Erection of a new dwelling with associated parking and access.

Streatley Parish Council objected to this application on the grounds that it is an additional, not replacement building, outside of the settlement boundary.

Refused 1 July.

- ii. 22/00138/FUL2 Linden Cottage, Reading Road.

Retrospective regularisation of mixed agricultural hardstanding/engineering works.

Streatley Parish Council did not object to this application.

Approved 6 July.

- iii. 22/00950/COND1 The Old Golf House, Rectory Road

Approval of details reserved by Condition Nos. 4 (Schedule of Materials) and 7 (Ecological

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Supervision) of Approved Application 21/02105/FULD.  
Streatley Parish Council did not object to the approved application.  
Approved 7 July.

**e. Applications debated at previous meetings still pending WBC consideration.**

**i. 22/00286/HOUSE 4 White Hart Yard, High Street.**

Rationalisation of entrance. Attic level link roof with accommodation.

Streatley Parish Council does not object to this application. However, following concerns from a neighbour, Council has requested that the access is always kept clear.

**ii. 22/00681/HOUSE Mulberry House, High Street.**

Two storey side extension and rear extension which is part single and part two storeys.  
Internal alterations associated with the works.

Replacement windows throughout the property, existing side slot windows infilled. Chimney to rear to be reinstated. Rebuild of the existing raised bed/retaining wall, new gates.  
Increase in off road parking space and detached garage outbuilding.

Streatley Parish Council does not object to the application for the house but has objections to the design of the garage and the car parking arrangement.

**iii. 22/01257/HOUSE Littledown, Rectory Road**

Installation of a garden room to use as a home office and gym.

Streatley Parish Council does not object to this application but would request a condition is added to any approval that the building cannot be used as residential accommodation.

**f. Other planning (and licensing) matters**

None.

**22/107 Finance Matters**

**a. Payments made between meetings.**

None.

**b. Payment of Accounts received by Council**

- i. £36.00. CPRE. Annual Membership.
- ii. £426.60. HMRC Q1 2022/3 Payment.
- iii. £330.13 (£275.11 + VAT). Enerveo. Street Lighting Maintenance June Quarter.
- iv. £216.00 (£180.00 + VAT). M&C Landscapes. Grass cutting June (including Strimming).
- v. £162.71 (£154.98 + VAT). SSE. Street lighting Energy May/June (Paid by direct debit).  
May Invoice cancelled. Credit given for April and May for replacement lamps.

Council resolved that the above invoices be approved for payment.

**Clerk**

**c. Receipts**

None.

**d. Other Finance Matters**

- i. Council approved the bank reconciliation as of 30<sup>th</sup> June 2022 (previously circulated).
- ii. Council acknowledged payment of the Clerk's salary on 1<sup>st</sup> July.
- iii. Council received Quarter 1 2022/23 budget comparison (previously circulated).
- iv. Council acknowledged Q1 VAT reclaim of £801.79.

**22/108 Specific Matters for Discussion/Decision:**

**a. Review of Actions from Internal Audit**

The Clerk presented the list of recommendations/actions from the Internal Audit. Each point was discussed, and the relevant decisions noted. These will be documented, agreed by all, and appended to these minutes as well as added to the web site. **Clerk**

**22/109 Reports on:**

**a. Heart of Streatley Charitable Trust**

The Green Gym removed some of the ragwort on 23<sup>rd</sup> June. Further work to be done.

**b. Website/IT**

Councillor Barnes had nothing to report but will address the action from the Internal Audit to set up secure Cloud storage in the Clerks name. **NB**

**c. Allotment Society.**

The Allotment Society have been contacted following the resignation of Councillor Robertson. Until a replacement is organised any issues/questions will be raised through the Clerk. They thanked Councillors Malmberg, Smith and Robertson for their assistance.

**d. Recreation Ground**

i. FoSRG reported although the weeds in the toddler area had been strimmed and cleared there was still a lot of grass remaining and suggested a weed kill of the area. There are also quite a lot of weeds on the path between the carpark and toddler area.

**ii. The Night glow**

The balloonists have asked if we are interested in holding the Night Glow on the Rec this year. It would be the second Monday in August which would be the 8th August. It was agreed that this should go ahead. Councillor Anderson has agreed to investigate provision of refreshments either by the Pre-school or a mobile van. **SA**

**e. Neighbourhood Action Group**

Councillor Spring had nothing to report.

**f. St. Mary's Church**

Councillor Spring reported that:

- i. Strimming has resumed in the Churchyard, having left it to seed after the wildflowers, and No Mow May. Someone whose parents are buried in the Churchyard is heavily involved with *Caring for God's Acre*, a charity concerned with greening Churchyards, and was very positive about the recent efforts made to keep the churchyard in good order.
- ii. The church is in the process of installing a card machine in the Church, particularly for visitors, as donations should be enhanced as a result.

**g. Traffic and Highways**

Councillor Jubb reported:

- i. WBC have sent out the draft Winter Service plan for 2022/23. There are no changes to the gritting routes.
- ii. The A329 will be closed on 27/8 July for replacement of the traffic sensors following the recent resurfacing.
- iii. Reports have been received of cars doing donuts in the Lardon Chase car park causing the surface to be sprayed into the hedges. This is to be reported to TVP at the next NAG meeting.

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**22/110 Correspondence (not dealt with elsewhere in the agenda)**

- i. 17<sup>th</sup> June. WBC Press Release. Update to West Berkshire's Local Development Scheme timetable.
- ii. 17<sup>th</sup> June. HALC. BALC Newsletter.
- iii. 17<sup>th</sup> June. WBC. Local Plan - An Update.
- iv. 19<sup>th</sup> June. C Turner. Dog bin/Litter behind The Swan.
- v. 1 July. WBC Dog Waste Bin behind the Swan Hotel Car Park.
- vi. 21<sup>st</sup> June. WBC. Waste and Recycling Summer Newsletter.
- vii. 27<sup>th</sup> June. WBC Press Release. New Special Exhibition at West Berkshire Museum.
- viii. 30<sup>th</sup> June. Open Spaces Society. June update.
- ix. 4<sup>th</sup> July. WBC. Highway Winter Service Plan 2022/23 – Consultation.
- x. 5<sup>th</sup> July. F. Brownlee. Footpath condition outside of Streatley House.

**22/111 Items Raised by Councillors**

- i. Councillor Davis reported that coaches from the Youth Hostel have been parking in the High Street again, at times blocking the pavement. Clerk to write to the YHA Manager.  
**Clerk**
- ii. Councillor Barnes suggested an August get together. He will investigate options and dates.  
**NB**

**22/112 Open Forum**

None.

**22/113 End of Meeting**

There being no further business, the Chairman confirmed that the next meeting would take place on Monday 12<sup>th</sup> September 2022 in the Morrell Room at 7:50pm.

The meeting closed at 10:05pm.

Future meetings: 2nd Monday of the month except August when there are no meetings.