

Actions

**MINUTES OF A MEETING OF STREATLEY PARISH COUNCIL HELD
IN THE MORRELL ROOM, STREATLEY ON 11 OCTOBER 2021 (start 7.50pm)**

Present – Mr J Spring (Chairman), Mr N Barnes, Mr M Robertson, Mrs S. Anderson.

21/118 Preliminaries

- a. **Dispensations**
None.

21/119 Apologies

Mr M Jubb, Mrs L Coyle, Mr C Smith, Mr A Law.

21/120 Open Forum

There were two members of the public present. Their names are appended to these minutes. Both attended to ask questions of the Council about planning application 21/02439/HOUSE 4 Icknield Cottages, High Street. See 21/124 c ii below. They queried the fact that an orange notice was not yet on display and asked questions about the planning process.

The members of the public left at 8pm.

21/121 Minutes

- i. Council resolved that the minutes of the meeting held on 13th September 2021, having earlier been circulated, be agreed as the correct record and signed by the Chairman.

Clerk

21/122 Matters Arising from Previous Minutes

- a. 18/125 g. i. WBC email regarding establishment of footpath from Hill Gardens to Green Hill. A Law has received some objections, including one from a resident who believes there is a covenant in place for the land. A section of woodland behind the pre-school/school is owned by WBC Education Department. No details of a covenant have been found by WBC Property or Education Departments.

The remaining larger area is Open Access Land.

27 evidence forms sent to S Higgins, WBC, on 8 August 2018. The next step is to apply for a public footpath. S Higgins has supplied all forms and will assist with the process. Council instructed the Clerk to proceed with completion of the forms. Clarification received from WBC on 'evidence' required.

12 new evidence forms collected. Further attempts have met with some opposition to the footpath.

The first stage has been completed. Documents and additional evidence sent to WBC. The next stage is to post notices to owners of the land.

Clerk

- b. 19/026 iii. The Primary School Eco group is looking for projects. Councillor Coyle has two ideas which need further development:
- i. Scope for inclusion in the wildflower meadow project
 - ii. Plastic recycling. Collection of recyclables currently not collected by WBC.

Ideas put forward included a walking bus and giving assistance to elderly allotment owners. Councillor Coyle was due to meet with Mrs Dineen

LC

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(School Governor responsible for Eco) but due to the lockdown this was delayed. Councillor Coyle in discussions with SAS.

20/027 i. Councillor Ashmore referred Councillor Coyle to a scheme from TerraCycle whereby schools could receive money from collecting and recycling otherwise hard to recyclable products. Ongoing as the school has not yet restarted this activity.

LC

- c. 19/074 i. High Street traffic. WBC conducted a survey of High Street in October 2019. A further survey, including a weekend, was carried out in Spring 2020. The data volumes were comparable with the private survey carried out (for the Limeswell planning application) in November 2018. One point that came out was that when traffic travelling from Goring was held at the bottom of High Street, due to oncoming traffic, this affected the traffic detection loop and caused a shorter cycle at the lights for the traffic from the Goring direction. The lights can be changed to take this into account, but this may not make a great difference to traffic flows. A further video survey was conducted from Thursday 15th to Sunday 18th October 2020.

19/141 xi. When plans are in place for Streatley High Street they will be discussed with Goring PC.

JS

District Councillor Law met with WBC officers on 5th May to discuss the data followed by a zoom meeting on 21st July between WBC, District Councillor Alan Law, and representatives of the Parish Council to consider the findings and potential solutions before consultation with residents.

Council discussed the proposed survey. It was agreed:

- to let the option of a car park in the meadows remain
- that the survey would be for residents of Streatley only, since commissioned jointly with WBC (who are meeting any costs involved). In addition, it would be impossible to determine where to limit the boundary of the area whose residents might use the road

- that the surveys would be hand delivered to/collected from all houses. Options for this are to be investigated

NB

- that more than one response would be allowed per household subject to number of occupants. Councillor Spring to adapt wording.

- responders could give up to 2 preferred options

NB

- that the letter and options would be put on the web site

Clerk to look at the number of homes in Streatley Parish and costs/options for printing. There are 400 homes on the electoral roll and there are homes not listed. Suggest 500 copies printed.

Two quotes for printing have been received:

Action Completed

- Goring Press – 1 double sided A4 and 2 single sided A4 sheets - £155 + VAT (including delivery).
- Copy Centre - £212 + £8 delivery.

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- It was agreed to proceed with Goring Press but request 2 double sided sheets (Explanation of options on reverse of Survey form).
- Following comments from Councillor Smith, Councillor Spring will update the explanation of options and circulate for comment. **JS**
- It was also agreed to add text at the bottom of the survey for confirmation that the responder is a resident of Streatley.
- It was suggested that a box for collection of completed surveys is kept outside at The Bull. Councillors Robertson and Anderson to investigate options. **MR/SA**
- d. 19/108 d i. SPC labels attached to 6 salt bins in Streatley. Remaining 3 (Stichens Green) to be done. **MR/Clerk**
- e. 19/139 a ii. The process for listing The Bull public house as an Asset of Community Value is under way and Councillor Jubb sent the completed form to WBC.
- The panel determined that The Bull did not meet the criteria for listing as the letting rooms brought it into the hotel category and most of the income is from the hotel business. There was also a comment that the submission did not include backing from individual members of the public.
- District Councillor Law recommended that Council pursues the matter further and would like to be informed when the Council is ready to reapply.
- 23 letters of support have now been received. Councillor Spring has written a thank you letter to GGN and has received useful information from CAMRA. All have now been passed to Councillor Jubb to work on the resubmission process.
- Councillor Jubb to speak with a local village that has been through this process and then consult with District Councillor Law before resubmitting the application. Ongoing. **MJ**
- Councillor Jubb asked District Councillor Law if there was any involvement of Marstons in the decision to reject SPC's previous application.
- f. 20/040 f ii. Clerk to obtain name badges for Councillors Jubb, Smith and Anderson plus the Clerk. WBC can provide these. **Clerk**
- g. 21/092 a. Clerk to seek quote for top up of bark chippings and weed strimming in enclosed play area.
- Weed strimming has been done. Quotation received of £50+VAT for weed killing in enclosed play area and around cycle path.
- Bark top up is £160+VAT per bag. Last top up used 2 bags which was not considered sufficient. Recommendation of 4 or 6 bags to provide a good surface.
- It was agreed to proceed with weed killing and a bark top up of 4 bags. This has now been completed. **Action Completed**
- Council discussed the 6 monthly inspections (with minor repairs) by Playground Facilities and agreed to continue for another year. **Action Completed**

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- h. 21/094 xlv. Councillor Spring to speak with St Mary's Church regarding plans for a beacon for the Queen's platinum jubilee 2nd June 2022.
Insurance for a beacon on the church proved expensive in the past. The church is willing to join in with any plans by the Parish Council and a beacon on Lardon Chase will be investigated. Councillor Jubb to speak with National Trust about this. **MJ**
- i. 21/109b. Councillor Spring to distribute draft document of proposed Councillor portfolios and responsibilities for comment and agreement. **Action Completed**
- j. 21/110b. Councillor Barnes to set up an email account for Councillor Anderson. **Action Completed**
- k. 21/110b. Councillor Anderson to provide a photograph and bio for the website. Photograph and Bio received and added to SPC web site. **Action Completed**
- l. 21/112. Clerk to write to owners of Elm Lodge asking them to cut back the vegetation obscuring the traffic lights. Foliage now cut back. **Action Completed**
- m. 21/112. Clerk to organise usual Remembrance Wreath. Wreath ordered and due for delivery 13 October. **Action Completed**

21/123 Report of the West Berkshire District Councillor

No report was received from District Councillor Law.

21/124 Planning

a. Decisions made in between meetings (papers previously circulated)

None.

b. Applications for planning permission

None.

c. Planning matters received since the agenda was circulated (papers circulated prior to the meeting)

- i. 21/02043/HOUSE Lower Thurle Rectory Road.
Single storey extension.

Council objected to this application on the grounds that it includes a completely independent annex that could be used as a separate dwelling, which is outside of the village settlement boundary. If West Berks are so inclined to grant this application, we request a stipulation that the annex should not be used as a separate dwelling or used on a commercial basis.

Council acknowledged the amended plans received 6 October and agreed that no further comment was required.

- ii. 21/02439/HOUSE & 21/02440/LBC2 4 Icknield Cottages, High Street.
Rear first floor extension, internal alterations, alterations to rear out building, new doors, timber framed roof lantern, outside lighting and construction of new brick & flint garden wall.

Following discussion, it was resolved that Streatley Parish Council does not object to this application but would comment that they recognised the concerns of neighbours regarding

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loss of light and the existing drainage issues which may be exacerbated by an upstairs bathroom.

d. Decisions by WBC

- i. 21/01922/LBC2 4 Icknield Cottages, High Street.
Replacement of the two existing windows and front door to the front elevation with like-for-like double glazed replacements.
Council did not object to this application.
Refused 24 September.

e. Applications debated at previous meetings still pending WBC consideration.

- i. 21/02105/FULD The Old Golf House, Rectory Road.
Demolition of existing dwelling and construction of replacement dwelling, ancillary garage outbuilding and associated landscaping works.
Council does not object to this application.
- ii. 21/02246/HOUSE 21/02247/LBC2 West Streatley House High Street.
Section 73A: Vary condition 5 (obscure glazing) of approved application 19/01227/HOUSE.
Council objects to this application on the grounds that the non-obscured window overlooks the neighbouring property.
- iii. 21/02291/HOUSE Cleeve Court Cottage.
Two storey side extension.
Council does not object to this application.

f. Other planning (and licensing) matters

None.

21/125 Finance Matters

a. Payments made between meetings.

- i. £6,000.00. Gardner Leader. Legal costs.

Council ratified payment of the above invoice.

b. Payment of Accounts received by Council

- i. £408.00. Q2 2021/2 HMRC Payment.
- ii. £78.00. Playground Facilities Ltd. 6 monthly inspection.
- iii. £314.11. SSE Contracting. Street Lighting Maintenance Q2 2021-2.
- iv. £9.41. N. Barnes. SERG Database costs August/September.
- v. £19.25. H. Preston-Barnes. Remembrance wreath donation.
- vi. £1024.68. M&C Landscapes. Grass cutting September, Bark top up and weed killing.
- vii. £94.58. SSE. Street Lighting Energy September (paid by Direct Debit).

Council resolved that the above invoices be approved for payment.

Clerk

c. Receipts

- i. £16,050.50. West Berkshire Council. Second half of Precept 2021-2.

Council acknowledged receipt of this payment.

d. Other Finance Matters

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- i. Council approved the bank reconciliation as of 30th September 2021 (previously circulated).
- ii. Council acknowledged payment of the Clerk's salary on 1st October.
- iii. Council acknowledged Q2 VAT return of £1517.10.
- iv. Council received and approved the half yearly budget comparison as of 30th September 2021 (previously circulated).
- v. Council received and approved the half yearly Reserves Summary (previously circulated).

21/126 Specific Matters for Discussion/Decision:

a. Councillor Portfolios and Responsibilities

All agreed. Councillor Spring to add school and pre-school to External Liaison and circulate.

JS

21/127 Reports on:

a. Heart of Streatley Charitable Trust

Councillor Barnes had nothing to report.

Councillor Barnes agreed to speak to the Trustees regarding the options for the traffic survey.

NB

b. Website/IT

Councillor Anderson now has an email account and an entry on the SPC website.

Councillor Barnes reported that the website changes for presentation of finance related documents will be implemented over the next month.

c. Allotment Society.

Nothing to report from Councillor Smith. Councillor Robertson to take over this portfolio.

d. Recreation Ground

FoSRG had nothing to report but noted the damaged gatepost.

A gatepost to the enclosed play area has rotted and been further damaged. The gate has been locked shut until repairs can be carried out. A notice indicating use of the other gate has been displayed. Clerk to arrange repair.

Clerk

e. Neighbourhood Action Group

The next meeting is on 27th October. Councillor Spring is unable to attend. Either Councillor Jubb or the Clerk to attend.

Items to raise include a further incident at The Bull and correspondence with WBC requesting a review to the HGV route into the village.

f. St Mary's Church

Councillor Spring had nothing to report.

Councillors Spring and Barnes to attend the Remembrance Day service on behalf of the Parish Council.

It was agreed to display the poppies again this year. Councillors Spring, Barnes, and Anderson to meet at 10am on 7th November to put them up.

g. Traffic and Highways

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Nothing to report by Councillor Jubb.

Councillor Spring shared correspondence from a High Street resident regarding a parked van blocking the pavement on 10th October.

21/128 Correspondence (not dealt with elsewhere in the agenda)

- i. 13th September. North Wessex Downs. Autumn Newsletter 2021.
- ii. 18th September. CPRE. Campaigns Update September 2021.
- iii. 27th September. WBC Press Release. WBC calls for Community Champions 2021 Awards nominations.
- iv. 30th September. Oxford Flood Alleviation Scheme newsletter - September 2021.
- v. 1st October. WBC. Invitation to WBC Community Climate Forum - 13th October.
- vi. 1st October. WBC Press Release. Pringles tubes and other paper food containers with metal ends now accepted at WBC Recycling Centres.
- vii. 2nd October. The Friends of the Ridgeway. Swire Ridgeway Arts Prize and Ridgeway Friends Day 2022.

21/129 Items Raised by Councillors

No items raised.

21/130 Open Forum

None.

21/131 End of Meeting

There being no further business, the Chairman confirmed that the next meeting would take place on Monday 8th November 2021 in the Morrell Room at 7:50pm. The meeting closed at 9.25 pm.

Future meetings: 2nd Monday of the month except August when there are no meetings.