

**MINUTES OF A MEETING OF STREATLEY PARISH COUNCIL HELD    **Actions**  
**IN THE MORRELL ROOM, STREATLEY ON 13 DECEMBER 2021 (start 7.50pm)****

**Present** – Mr J Spring (Chairman), Mr N Barnes, Mrs S Anderson, Mr M Jubb, Mr C Smith.

**21/151 Preliminaries**

- a.    **Dispensations**  
None.

**21/152 Apologies**

Mrs L Coyle, Mr M Robertson, District Councillor Law.

**21/153 Open Forum**

There were no members of the public present, therefore no Open Forum.

**21/154 Minutes**

- i.    Council resolved that the minutes of the meeting held on 8<sup>th</sup> November 2021, having earlier been circulated, be agreed as the correct record, and signed by the Chairman.

**Clerk**

**21/155 Matters Arising from Previous Minutes**

- a.    18/125 g. i. WBC email regarding establishment of footpath from Hill Gardens to Green Hill. A Law has received some objections, including one from a resident who believes there is a covenant in place for the land. A section of woodland behind the pre-school/school is owned by WBC Education Department. No details of a covenant have been found by WBC Property or Education Departments.

The remaining larger area is Open Access Land.

27 evidence forms sent to S Higgins, WBC, on 8 August 2018. The next step is to apply for a public footpath. S Higgins has supplied all forms and will assist with the process. Council instructed the Clerk to proceed with completion of the forms. Clarification received from WBC on 'evidence' required.

12 new evidence forms collected. Further attempts have met with some opposition to the footpath.

The first stage has been completed. Documents and additional evidence sent to WBC. The next stage is to post notices to owners of the land.

**Clerk**

- b.    19/026 iii. The Primary School Eco group is looking for projects. Councillor Coyle has two ideas which need further development:
- i.    Scope for inclusion in the wildflower meadow project
  - ii.   Plastic recycling. Collection of recyclables currently not collected by WBC.

Ideas put forward included a walking bus and giving assistance to elderly allotment owners. Councillor Coyle was due to meet with Mrs Dineen (School Governor responsible for Eco) but due to the lockdown this was delayed. Councillor Coyle in discussions with SAS.

**LC**

20/027 i. Councillor Ashmore referred Councillor Coyle to a scheme from TerraCycle whereby schools could receive money from collecting and recycling otherwise hard to recyclable products.

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The school Eco group has now reconvened, and Councillor Coyle will speak to the teacher in charge. **LC**

- c. 19/074 i. High Street traffic. WBC conducted a survey of High Street in October 2019. A further survey, including a weekend, was carried out in Spring 2020. The data volumes were comparable with the private survey carried out (for the Limeswell planning application) in November 2018. One point that came out was that when traffic travelling from Goring was held at the bottom of High Street, due to oncoming traffic, this affected the traffic detection loop and caused a shorter cycle at the lights for the traffic from the Goring direction. The lights can be changed to take this into account, but this may not make a great difference to traffic flows. A further video survey was conducted from Thursday 15<sup>th</sup> to Sunday 18<sup>th</sup> October 2020.

19/141 xi. When plans are in place for Streatley High Street they will be discussed with Goring PC. **JS**

District Councillor Law met with WBC officers on 5<sup>th</sup> May to discuss the data followed by a zoom meeting on 21<sup>st</sup> July between WBC, District Councillor Alan Law, and representatives of the Parish Council to consider the findings and potential solutions before consultation with residents.

Council discussed the proposed survey. It was agreed:

- to let the option of a car park in the meadows remain
- that the survey would be for residents of Streatley only, since it was commissioned jointly with WBC (who are meeting any costs involved). In addition, it would be impossible to determine where to limit the boundary of the area whose residents might use the road
- that the surveys would be hand delivered to all houses in January. The Scouts do not have enough members for this task so it was agreed that Councillors would deliver according to the roads allocated for planning responsibilities, with the following adjustments:
  - Councillor Spring would assist with Rectory Road
  - Councillor Anderson volunteered to assist with additional houses
  - Councillor Robertson volunteered to do the outlying properties
  - District Councillor Law to assist with deliveries.
- that more than one response would be allowed per household subject to number of occupants.
- that responders could give up to two preferred options
- that the letter and options would be put on the website **NB**
- to print 500 numbered copies and to proceed with Goring Press but request two double sided sheets (explanation of options on reverse of survey form)
- to add text at the bottom of the survey for confirmation that the responder is a resident of Streatley.
- responses could be scanned or photographed and emailed back. **NB**  
Councillor Barnes to set up a specific email address.

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- that responses could be dropped off at the Chairman or Clerk's home address
- It was suggested that a box for collection of completed surveys be placed outside at the rear of The Bull. Councillors Robertson and Anderson to investigate options. Councillor Anderson to contact Councillor Robertson. **MR/SA**
- Councillor Barnes to add details to the form of where/how responses can be returned. **NB**
- Councillor Spring has written an article for the December GGN.
- Clerk to plan delivery routes. **Clerk**
- d. 19/108 d i. SPC labels attached to 6 salt bins in Streatley. All the remaining bins in Stichens Green now have labels **Action Completed**
- Following a report of one empty bin – all bins have been checked and a top up ordered for the Stichens Green bin. **Action Completed**
- e. 19/139 a ii. The process for listing The Bull public house as an Asset of Community Value is under way and Councillor Jubb sent the completed form to WBC.
- The panel determined that The Bull did not meet the criteria for listing as the letting rooms brought it into the hotel category and most of the income is from the hotel business. There was also a comment that the submission did not include backing from individual members of the public.
- District Councillor Law recommended that Council pursues the matter further and would like to be informed when the Council is ready to reapply.
- 23 letters of support have now been received. Councillor Spring has written a thank you letter to GGN and has received useful information from CAMRA. All have now been passed to Councillor Jubb to work on the resubmission process.
- Councillor Jubb to speak with a local village that has been through this process and then consult with District Councillor Law before resubmitting the application. Ongoing. **MJ**
- Councillor Jubb asked District Councillor Law if there was any involvement of Marstons in the decision to reject SPC's previous application.
- The freehold of The Bull is owned by the Wellington Pub Group.
- f. 20/040 f ii. Clerk to obtain name badges for Councillors Jubb, Smith and Anderson plus the Clerk. WBC can provide these. **Clerk**
- g. 21/094 xlv. Councillor Spring has spoken with St. Mary's Church regarding plans for a beacon for the Queen's platinum jubilee on 2nd June 2022.
- Insurance for a beacon on the church proved expensive in the past. The church is willing to join in with any plans by the Parish Council and a beacon on Lardon Chase will be investigated. Councillor Jubb has spoken with the National Trust about this. Following the issues with fireworks being set off

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- recently on Lardon Chase there is some reluctance for this, but it will be passed to the management of the property for a decision.
- Councillor Jubb suggested that a gas fired beacon may be less of a fire risk than a wood burner and is preferable for NT.      **MJ**
- Councillor Spring has contacted Goring PC and they have no plans for a beacon.      **Action Completed**
- The Clerk to Goring PC has advised that the Gap festival team is expected to contact SPC regarding plans for the celebrations on 5 June.
- h. 21/127 d. Clerk to arrange repair to the gatepost to the enclosed play area. Fencing contractor contacted. This will be done as soon as possible.      **Clerk**
- i. 21/143 b. The wildflower seeds provided by WBC to be planted to the north of the bench at the corner of Wallingford/Wantage Roads by. Councillors Spring and Anderson will do this on 20 December.      **JS/SA**
- j. 21/143 c. The remaining tree saplings to be planted around the Recreation Ground. Councillor Barnes and the Clerk to do this before February.      **NB/Clerk**
- k. 21/144 g. Following concerns regarding a car frequently parked in Church Lane, Councillor Spring to draft a note for its windscreen. The car is no longer parked in Church Lane, so no further action is required.      **Action Closed**
- l. 21/144 h. Clerk to ensure that the WBC response regarding the review of the HGV route is mentioned in the GGN Summary.      **Action Completed**
- m. 21/144 h. Clerk to write to ask how traffic flow and car parking will be managed during the works to repair the footpath at the top of the High Street early in 2022.      **Clerk**
- n. 21/145. The Council has still not received details from the driver of the incident of damage to the post and chain at the Recreation Ground. Clerk has informed the insurers of the position.      **Action Completed**  
The insurers have instructed DAS, a legal service, to recover the costs from the driver.

**21/156 Report of the West Berkshire District Councillor**

No report was received from District Councillor Law.

**21/157 Planning**

**a. Decisions made in between meetings (papers previously circulated)**

- i. 21/02877/HOUSE Chaddleworth, road to Cleeve Court.  
Proposed extension to create a studio in the roof space above the garage.

The Clerk, in consultation with Councillors Robertson, Coyle, Spring, Smith Anderson, Jubb, and Barnes, determined that Council does not object to this application but requests conditions that “only to be used by the resident of the property as a home office or studio and not to be used for business or letting purposes”.

Council resolved to ratify this decision.

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- ii. 21/02670/LBC2 4 Icknield Cottages, High Street.  
Replacement of the two existing windows and front door to the front elevation with like-for-like double glazed replacements.

The Clerk, in consultation with Councillors Robertson, Smith, Coyle, Spring, Jubb, Anderson and Barnes, determined that Council does not object to this application but notes that the issue which led to the previous refusal has not been addressed.

Council resolved to ratify this decision.

- iii. 21/02908/HOUSE Warren Cottage, Rectory Road.  
Proposed detached summer room & bike store; front canopy; first floor dormer window; changes to fenestrations and roof tiles.

The Clerk, in consultation with Councillors Robertson, Smith, Coyle, Spring, Jubb, Anderson and Barnes, determined that Council does not object to this application but requests a condition that the summerhouse is not used as a separate dwelling.

Council resolved to ratify this decision.

**b. Applications for planning permission**

- i. 21/02952/HOUSE Pensylva, The Coombe.  
Extend existing bungalow with part one and a half storey and part one storey. Renew approval 19/00652/HOUSE.

Following discussion, it was resolved that Streatley Parish Council does not object to this application.

**c. Planning matters received since the agenda was circulated (papers circulated prior to the meeting)**

- i. 21/03048/HOUSE 2 St Christopher's Cottages, The Coombe.  
Single storey side and rear extension.

Following discussion, it was resolved that Streatley Parish Council does not object to this application.

**d. Decisions by WBC**

- i. 21/02385/COND1 Paget House, Wantage Road.  
Application for approval of details reserved by condition 5 (Arb Method Statement) of planning permission 21/01293/HOUSE - detached oak framed garage.  
Approved 8 November.

- ii. 21/02105/FULD The Old Golf House, Rectory Road.  
Demolition of existing dwelling and construction of replacement dwelling, ancillary garage outbuilding and associated landscaping works.

Council did not object to this application.  
Approved 12 November.

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- iii. 21/02439/HOUSE & 21/02440/LBC2 4 Icknield Cottages, High Street.  
Rear first floor extension, internal alterations, alterations to rear out building, new doors, timber framed roof lantern, outside lighting and construction of new brick & flint garden wall.

Streatley Parish Council did not object to this application but commented that they recognised the concerns of neighbours regarding loss of light and the existing drainage issues which may be exacerbated by an upstairs bathroom.  
Refused 19 November.

- iv. 21/03016/CERTP 7 Pound Cottages, Wallingford Road.  
Loft conversion incorporating Velux windows to rear elevation.

Streatley Parish Council was not informed of this application.  
Approved 9 December.

**e. Applications debated at previous meetings still pending WBC consideration.**

- i. 21/02486/FUL Linden Cottage, Reading Road.  
Erection of agricultural barn and two general purpose field shelters.

Streatley Parish Council does not object to this application.

**f. Other planning (and licensing) matters**

- i. 21/02012/FULMAJ West Lodge, Reading Road. Adjacent Parish.  
The proposal is for the construction of a new 2 storey dwelling with associated detached double garage, with demolition of the existing 5-bedroom dwelling and garaging taking place within 6 months of the completion of the new dwelling.

Streatley Parish Council does not object to this application.

**21/158 Finance Matters**

**a. Payments made between meetings.**

- i. £97.40. SSE. Street Lighting Energy October (paid by direct debit).
- ii. £10,000. Gosschalks. Legal costs.

Council ratified payment of the above invoices.

**b. Payment of Accounts received by Council**

- i. £1,200. Gardner Leader. Legal expenses.
- ii. £4.46. N. Barnes. SERG Database costs October – November 2021.
- iii. £94.58. SSE. Street Lighting Energy November (paid by direct debit).

Council resolved that the above invoices be approved for payment.

**Clerk**

**c. Receipts**

None.

**d. Other Finance Matters**

- i. Council approved the bank reconciliation as of 30<sup>th</sup> November 2021 (previously circulated).
- ii. Council acknowledged payment of the Clerk's salary on 1<sup>st</sup> December.

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- iii. Due to cash flow constraints, Council agreed that regular donations, normally paid in January, would be delayed until after receipt of the first half of the 2022/23 precept (expected in May 2022).
- iv. Councillor Spring presented the draft budget for 2022/3 which was considered by Council. Council resolved to agree a budget of £33,696.
- v. Having agreed the budget and taken the reserves and surplus into account, Council considered the precept request and resolved to ask for an increase of £11,595 on the previous year to £43,696. Clerk to submit precept request in January. **Clerk**
- vi. Council agreed the quotation for replacement of faulty streetlight in Vicarage Lane. **Clerk**

**21/159 Specific Matters for Discussion/Decision:**

**a. Councillor Portfolios and Responsibilities**

Cleeve Court and surrounding properties were not included under Councillor portfolios. It was agreed to include this in the portfolio for Townsend Road and Three Gables Lane.

**b. Flowering Cherry Trees from WBC**

Three flowering cherry trees have been received from WBC to be planted as a memorial to those lost through COVID. It was agreed that these should be planted together if possible. Sites being investigated include St. Mary's Church, The Bull, and the Recreation Ground. Clerk to investigate someone to plant the trees. **Clerk**

**21/160 Reports on:**

**a. Heart of Streatley Charitable Trust**

Councillor Barnes had nothing to report.

**b. Website/IT**

Councillor Barnes had nothing to report.

**c. Allotment Society.**

Councillor Robertson did not provide a report.

**d. Recreation Ground**

i. FoSRG reported that:

- the gate post had not yet been repaired (see 21/155 h)
- leaves were accumulating on the track and bonding to the surface
- there is a lot of grass/moss coming up in the basketball AstroTurf surface. Clerk to obtain quote for maintenance of this in the spring of 2022. **Clerk**

ii. No further details have been received on the approach from Milestone Communications to use the Recreation Ground for access when replacing the mast in the Thames Water site. Following the meeting, Councillor Smith has spoken with them, and it appears they will be gaining access from land owned by The Swan.

**e. Neighbourhood Action Group**

Nothing to report. The next meeting is to be held on 19<sup>th</sup> January.

**f. St. Mary's Church**

Councillor Spring reported that there is a carol service this week and that strimming has been completed for this year.

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The FoSM have asked whether the annual donation for maintenance of the churchyard might be increased.

**g. Traffic and Highways**

Councillor Jubb had nothing to report.

Councillor Spring commented on the proposed works in the High Street due to take place on 8 December. No works appear to have taken place, but the signs remain. Clerk to raise with WBC. **Clerk**

**21/161 Correspondence (not dealt with elsewhere in the agenda)**

- i. 9<sup>th</sup> November. WBC. 0800 555 111 - A Number to Remember.
- ii. 10<sup>th</sup> November. WBC. Library Review.
- iii. 11<sup>th</sup> November. WBC. Reviewing Engagement with Parish and Town Councils: Improvement Plan.
- iv. 17<sup>th</sup> November. CCB. Action for All E-Bulletin.
- v. 19<sup>th</sup> November. WBC Press Release. Council announces launch of Social Value Policy.
- vi. 19<sup>th</sup> November. WBC. Your Health newsletter - November 2021.
- vii. 22<sup>nd</sup> November. WBC. StreetSafe pilot service with TVP.
- viii. 25<sup>th</sup> November. WBC Planning. Local Plan Review to 2037 - Employment Land 'Call for Sites'
- ix. 25<sup>th</sup> November. Threshold Sports. Event Notification: Race to the Stones 2022 9th and 10th July 2022.
- x. 25<sup>th</sup> November. Going Forward Buses. December 2021 Newsletter.
- xi. 30<sup>th</sup> November. WBC Press Release. Household Waste Recycling Centre Permit Scheme is Going Digital.
- xii. 2<sup>nd</sup> December. WBC. Find out more about Greenham Trust's 25 years of Community & Charitable Funding in your local area.
- xiii. 2<sup>nd</sup> December. WBC Press Release. Local Plan Review Update.
- xiv. 2<sup>nd</sup> December. WBC. Waste and Recycling Christmas Newsletter.
- xv. 2<sup>nd</sup> December. BALC. AGM Presentation.
- xvi. 7<sup>th</sup> December. WBC Press Release. Free bus travel to support Christmas shopping.
- xvii. 8<sup>th</sup> December. M. Kibble. Friends of Streatley YHA - A Vision for the Future.
- xviii. 8<sup>th</sup> December. Ridgeway National Trail. News.
- xix. 13<sup>th</sup> December. M. Kibble. YHA update.

**21/162 Items Raised by Councillors**

- a. Councillor Smith raised an issue with dog fouling in the Recreation Ground and reported an incident of a dog urinating against play equipment. Clerk to investigate signage. **Clerk**
- b. Councillor Jubb attended an online session regarding Public Transport which mainly involved answering questions about what services there currently are for Streatley.
- c. Councillor Spring spoke about a recent invitation from The Swan to meet to discuss future plans for an extension to the car park. District Councillor Law has also received an invitation and will meet with a representative of WBC present, plus Councillor Spring.

Councillors Jubb and Smith volunteered to meet with The Swan on behalf of the Parish Council. Councillor Jubb to respond. **MJ/CS**



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- d. Due to the rise in COVID cases, there is a possibility that the Parish Council will not be able to meet in person. Given the lack of legislation for remote meetings, Councillor Spring suggested that if this happens, responsibility for payments and other essential tasks should be delegated to the Clerk (subject to prior email approval from at least two Councillors). This was agreed by all.
- e. Councillors Jubb mentioned the amount of ash die-back on Green Hill. The Parish Council has no responsibility for this land, and it was agreed that any fallen trees blocking public footpaths would be referred to WBC.
- f. Councillor Spring mentioned the recent correspondence relating to the Youth Hostel. It was unclear whether the concerns of the Parish Council relating to benefits for Streatley had been addressed.

**21/163 Open Forum**

None.

**21/164 End of Meeting**

There being no further business, the Chairman confirmed that the next meeting would take place on Monday 10<sup>th</sup> January 2022 in the Morrell Room at 7:50pm. The meeting closed at 9.25 pm.

Future meetings: 2nd Monday of the month except August when there are no meetings.